

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR AUTHORITY
HELD IN THE HARBOUR OFFICE AT 18.00 ON 15th OCTOBER 2024**

Members and Officers in attendance:

Dominic Crawley – Chairman

Ian Kennedy

Nicky Tewson

Martyn Oates

Stephen Maltby – Vice Chairman

Kevin Thomas

Mark Steggles

John Stansell

John Endicott

Peter Hinchliffe

Jez Spring – Harbour Master

Debbie Rhead- Office Manager

Apologies for Absence

Tom Edie was not present at the meeting.

Declarations of Interest

Nicky Tewson declared an interest prior to a discussion on Outhauls and Moorings above Madge Point as did Kevin Thomas prior to a discussion on Kitley Moorings.

74/24 MINUTES

The minutes of the meeting held on 17th September 2024 were proposed by Stephen Maltby to be a true record of what was discussed, seconded by Ian Kennedy and agreed by all other members who had attended that meeting.

75/24 MATTERS ARISING

The OM reported that she has consulted with the clerk of the NNPC regarding responsibility for work on Popes Quay. It has consistently been the case that the RYHA arranges for any necessary work and subsequently requests a contribution covering 50% of the costs from the NNPC. A repair has recently been made to the Quay (not coordinated through the RYHA), and a thorough assessment will be conducted during our annual checks of the entire harbour in the off-season.

76/24 CORRESPONDENCE

None

77/24 FINANCIAL REPORT

Income and Expenses for September

In September our income was just over £10,000. This was mainly from visitors. Our expenses were £9,500 and our overheads were just over £15,410 – this includes next quarters rent of £12,575.

Comparison P & L YTD 2024 -v- 2023

As of September, our income is showing a £11,500 increase on the same period in 2023, and our direct expenses were down by £1,800.

Balance Sheet

Under current assets, debtors amounted to just over £470 – with one outstanding invoice, the rest are all current invoices.

Cashflow

The opening balance in September was £289,725 with a closing balance at the end of September of £288,464.

78/24 HARBOUR MASTER'S REPORT

Incidents: There were 3 recorded incidents since the last Authority meeting all of which have been documented and recorded.

- 1 incident of Anti-Social Behaviour from visiting yachts
- 2 visiting yachts became entangled causing slight damage to themselves
- 1 report of nighttime illegal fishing

Infrastructure: Nothing to report.

Visitor Numbers: 754 KPC Season tickets and 155 Day KPC tickets issued to date. Total boat nights for the season (to date) are 4,719.

Outhauls and Moorings above Madge Point: Following last month's meeting, an additional discussion was held regarding the moorings and outhauls near the clear area above Madge Point. However, no conclusion was reached, as further information is needed. Once this information is gathered, the Chairman will draft a letter to all neighbouring residents to inform them of our decision

Kitley Moorings: Investigations into the actual location of a small number of moorings have been conducted, although a few additional checks are still required. The Authority will write to Rodney Bastard to try to resolve any issues.

PMSC Health Check Findings (2021-2023) – The findings of this report have been released, detailing observations on best practices and non-conformities by Harbour Authorities in relation to the PMSC. The HM will distribute a copy of the report to each Committee Member for their review.

79/24 CONSIDERATION OF PROPOSED 2025 BUDGET

The proposed budget paperwork was circulated to the Committee prior to the meeting, outlining all potential charges and costs. The Chairman provided an overview of the work undertaken and explained how the proposed budget was developed. It is expected that the budget will generate a profit of approximately £15,000, which is essential for building our reserves to cover the costs of future pontoon replacements.

80/24 NON-USE OF MOORINGS REPORT

A list has been compiled and will be distributed to all Committee Members for their input. The HM has also encouraged members to propose any additional names for inclusion. Letters will then be sent to everyone in November.

81/24 PARISH COUNCIL LIAISON

Wembury – Nothing to report.

Newton and Noss – Peter Hinchliffe advised the Authority that the MMO have now passed information onto Akzo Noble, however they would not yet release this information to the Parish Council. Details should be available within a week so he will report this at the next meeting. He also reported that the 2 new benches for the area at the bottom of Yealm Steps should be arriving soon. A local parishioner had also raised concerns at the Parish Council meeting over ‘How we allow any swimming to take place?’. Peter will keep us informed on any updates on this.

Brixton – Nothing to report.

Yealmpton – Nothing to report.

82/24 CHAIRMAN’S COMMENTS

The Chairman had no further comments.

83/24 MOORING APPLICATIONS AND PROPOSED MOORING ALLOCATIONS AND PARTNERSHIP REQUESTS

There were 5 new applicants requesting to join the moorings waiting list in September. There were 4 moorings allocated in September: 1 x A Mooring, 2 x C Moorings and 1 x D Mooring.

There were no Partnership Arrangements requests during this period.

84/24 AOB

John Endicott asked if there had been any update on the RYHA implementing QR codes. The HM advised that initial enquiries had been made and that the office was looking into it further.

85/24 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be on Tuesday 19th November 2024 at 6pm at The Harbour Office.

Chairman