

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR AUTHORITY
HELD IN THE VILLAGE HALL AT 18.00 ON 18TH APRIL 2024**

Members and Officers in attendance:

Dominic Crawley – Chairman	Ian Kennedy
Rodney Carter – Vice Chairman	Stephen Maltby (via Zoom)
Peter Hinchliffe	John Stansell
John Endicott	
Jez Spring – Harbour Master	Debbie Rhead – Office Manager

Apologies for Absence

Martyn Oates, Mark Steggles, Tom Edie and Nicky Tewson all sent their apologies.

Declarations of Interest

Peter Hinchliffe declared his interest as being member of the NNPC and wished to abstain from any vote that involved Parish Council business.

41/24 MINUTES

The minutes of the meeting held on 21st March 2024 were proposed by Ian Kennedy to be a true record of what was discussed, seconded by Rodney Carter and agreed by all other members who had attended that meeting.

42/24 MATTERS ARISING

The matter raised by The Chairman (29/24 AOB at the March 2024 Meeting) regarding the current self-certification of mooring inspections at Kitley will be covered in the HM report later in this meeting.

43/24 CORRESPONDENCE

There was no correspondence.

44/24 FINANCIAL REPORT

Income and Expenses

Income invoiced for March was £5,800, (£1,700 of this was for the Harbour Guide adverts), and we also received £522 of bank interest.

Our direct expenses were around £6,000 and our overheads were just over £15,000, which includes the next quarter's rent of £12,500 to The Crown Estates.

Comparison P & L

Income – Harbour Dues are showing a £7,000 increase – this is expected, due to the 10% increase for this year. Moorings A-D and Outhauls are broadly the same as 2023. Winter Berthing income is up for 2024 due to the 8 boats that were in for the winter. Expenses – These were much the same as 2023, the difference being the rent which shows 1 extra quarter's rent appearing during that period in 2023 which has been adjusted by the accountants.

Balance Sheet

Under current assets, the debtors amount to just over £7,000.

Cashflow for the month of March

The opening balance was £311,396 and the closing balance £318,695.

Upcoming Expenses

Defibrillators	Renewal of contract for Harbour Office Defib' Purchase and installation of new Defib' at Bridgend
Repairs & Maintenance	Diving checks on all pontoons New bolts for sections on the Upper Pontoon
Potential Outboard Engine	Possible new engine required for our newly acquired Harbour Office dinghy
VAT for Q1 of 2024	This will be around £27,500 payable mid-May (the high figure reflects the billing of annual mooring licences and harbour dues in January).

45/24 HARBOUR MASTER'S REPORT

Incidents: 2 incidents occurred on 28 March during strong winds / spring tide conditions: Colliding of boats (and some minor damage) between boats on adjacent mooring and de-masting of a small yacht on its mooring.

Infrastructure: Replacement railings have now been installed at Warren Point Steps. Two landslips have occurred recently; Point View and Cinder Path (the path is now closed until 5 May between Dr's Steps and Kiln Quay).

Akzo Nobel (International Paints): MMO officers visited last week and stated that due to the wealth of responses received regarding the Akzo Nobel MMO submission, then it was likely to take more than 13 weeks for a decision to be reached.

Harbour Activity: Bridgend Lift-In took place on 26 March (a calm, dry day). Electric Ferry had its annual testing of its power supply (from Harbour Office to the ferry) conducted but subsequently, we have had problems with it tripping out the Harbour Office power supply. The problem has now been fixed. The new engine in the Harbour Launch has just reached 100 running hours.

Visitor Numbers: An early Easter combined with poor weather meant that we only sold 14 boats nights over the Easter weekend. We are averaging 7.5 boat nights this month which matches the April average for the past 3 years. 321 KPC Season tickets have been issued to date.

Harbour Tender: The Deputy HM has sourced for 'free' a Bonwitco tender which just requires a small bit of work on it and the provision of a small (4hp – 6hp) engine. This will provide a back-up craft to the Harbour Launch and allow us to operate right up to the shoreline when needed.

Kitley Mooring Inspections: HM has discussed the issue with Kevin Arcscott (Kitley Moorings Manager) who stated that it is a condition of being allocated a Kitley Mooring, that the Mooring Holder has the mooring inspected annually by an approved Moorings Contractor, and that they sign to confirm they have done each year.

46/24 PARISH COUNCIL LIAISON

Wembury – Nothing to report.

Newton and Noss – Defibrillators – Peter Hinchliffe advised the Committee that despite originally being advised by SWAS that we would be able to add a new Defibrillator for Bridgend Quay to our existing plan they had then informed us that no new devices would be able to be added. After writing to both SWAS and Gary Streeter, our local MP it has now been agreed that it would be authorised. However, after the next 4 years the support plan would not be renewed and therefore, we will be liable for the maintenance and renewal of pads, battery ourselves. It was also recommended that despite the kind offer to wire the new Bridgend Defibrillator into a local resident's electricity supply, it may be better to wire it into our own electric supply to prevent the possible need to relocate should that resident sell the property at some stage in the future.

Regarding the appeal for Planning Permission for the ex-International Paints Ltd premises, Peter asked if the RYHA would be submitting a response. It was agreed the Chairman and the HM would look into this and provide any response they deem appropriate.

Brixton – Nothing to report.

Yealmpton – Nothing to report.

47/24 CHAIRMAN'S COMMENTS

The Chairman asked that the members consider the Authority's view on the Green Blue joint environment programme developed by the RYA and British Marine. Whilst the Authority operates with an existing Environmental Policy it may be felt this should be refined, or developed. It was agreed that this is an area that we should address. The Chairman will look to establish a working group in the autumn to develop proposals for consideration.

48/24 MOORING APPLICATIONS AND PROPOSED MOORING ALLOCATIONS AND PARTNERSHIP REQUESTS

There were no new applicants requesting to join the moorings waiting list in March. There were 5 moorings allocated in March: 2 C Moorings, 2 D Moorings and 1 Outhaul. There were no Partnership Arrangements requests this month.

49/24 AOB

John Endicott suggested that a PIR-operated light should be installed outside the Harbour Office to improve access safety after dark. He also raised concerns over possible lone-working being undertaken on the river. The HM will look into this concern and report back.

50/24 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be on Thursday 16th May 2024 at 6pm at The Harbour Office.

Chairman