

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE, YEALM STEPS,
NEWTON FERRERS ON JANUARY 20TH 2011**

Members

- | | | |
|--------------------------|------------------|----------------|
| * Mr R Carter - Chairman | * Mrs R Watts | * Mr P Gough |
| * Mr D Drought | @ Mr A Matthews | * Mrs S Cooper |
| * Mr A A Tubb | * Mr P Fellows | * Mr M J Oates |
| @ Mr M Mears | * Mr J A Leonard | |
- * Mr R F Page - Harbour Master * Mrs H Phillips
**Denotes attendance @ Denotes apology for absence*

112/11 MINUTES

The minutes of the previous meeting were passed.

113/11 MATTERS ARISING

1. The Black Bags in the river are still an issue. South Hams have said that they will remove them but have difficulty reaching them. Martyn Oates is happy to pick them up if someone will dispose of them. No further forward finding out who is putting them there. Susie cooper will liase with SHDC and Martyn.
2. Other matters covered in the meeting.

114/11 CORRESPONDENCE

1. The Parish have elected Peter Gough to replace Jeremy Brown as their representative, and an email has been received to this effect.
2. RYDA – a request has been received for a contribution towards the Harbour Clean up insurance for last year. It was proposed by Tony Tubb and seconded by John Leonard that we should pay £55 towards this.
3. RYDA – a copy of their letter regarding the planning permission request at Crispins, was received.
4. Mooring holder – wrote in to express his concerns over how to have his mooring block replaced and whether the Harbour Authority are going to arrange for a new contractor to come to the river. It was felt that all the harbour's work has been carried out satisfactorily and that it is the individual mooring holders responsibility to appoint his own contractor.
5. Natural England – have written to notify us that a new 'candidate SAC' has been established off the entrance to the Yealm.
6. The second individual short listed for the post of Harbour Master has written expressing his regret at not being chosen, but to please keep his details on file.

115/11 FINANCIAL REPORT

1. The new regulating lease, complete with the new updated plan of the river has now been signed and sealed and the first quarter rent and back rent amounting to £34,500 has been

paid over to our solicitors, Trobridges. We still await the invoices for the Stamp duty, Trobridges final bill and Bond Pearce's invoice to finalise this.

2. Invoices for the coming year were all sent out before the New Year. Currently on target to bank the usual amount in the first month. No feedback on the new increased charge.
3. Financial information presented to the committee took the form of profit and loss, balance sheet and cash flow to the end of December. The figures for this year were not available because last years figures have not been finalised yet. Bank activity in the various bank accounts was made available. This is the first complete year using the Sage system, and Fiona Laundry is coming in at the beginning of February to show us how to end the years accounts and begin a the new year.
4. The administrator Helen Phillips asked if the Authority would fund her to do a correspondence course on bookkeeping and account, in which would include training on Sage. This should give a more detailed understanding of the system and eliminate the problem of having to get someone to come in and explain how to do various processes. Tony Tubb proposed that we fund this, was seconded by Dermod Drought and unanimously agreed.

116/11 HARBOUR MASTER'S REPORT

1. After a spell of cold weather a new battery had to be purchased for the Launch.
2. M Wilson has carried out various works on the main pontoon replacing several connections and straps between the sections. It was agreed that costs to replace either 5 or 6 sections should be obtained with a view to replacing the main pontoon in the autumn.
3. Robert Dearn the new Harbour Master has agreed to start work on the 1st March. A formal offer letter stating his terms and conditions needs to be signed and returned. He has declared that he has some ongoing minor publishing work, which he would like to continue. It was agreed that this was acceptable provided it does not impinge on this job. A start salary was agreed, with an increase when he assumes full responsibility.
4. 22nd November a meeting was held at Bridgend with Knight Frank regarding a scrubbing grid. It was agreed in principle with no extra rent due. A licence or a letter would sort this. Talks now need to be had with the Environment Agency before proceeding.
5. Yealm Yacht Club have outlined repairs needed to their quay. A request has been made to move the wall out half a meter and then back fill. Application is currently being made to the MMO and plans will be made available when ready. Knight Frank for the Crown Estates have also been consulted.
6. The relaunch is provisionally planned for 4th April subject to confirmation from Shore Store. Annual Public meeting 21st April Noss. Hall needs to be booked for this.

117/11 PARISH COUNCIL LIAISON

Wembury – proposed canoe rack has been objected to due to its size.

NNPC – nothing to report.

Brixton – nothing to report

Yealmpton – nothing to report

118/11 POLICY ISSUES

Various amendments to policy were discussed and the suggested changes to be passed onto a member of the committee for inclusion or debate at a later meeting.

119/11 CHAIRMAN'S COMMENTS

Nothing to report

120/11 A.O.B.

Of the five letters written to moorings holders regarding their lack of use of their moorings, four came back with satisfactory explanations, one did not come back so it will be assumed as he has sold his boat that he has relinquished his mooring.

120/11 DATE OF NEXT MEETING

The next meeting will be on **Thursday 17th February** in the Harbour Office at 6.00p.m.

Chairman