

**MINUTES OF THE ANNUAL PUBLIC MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE NEWTON AND NOSS VILLAGE HALL ON APRIL 21st
2011**

Members

- | | | |
|--------------------------|------------------|-----------------|
| * Mr R Carter – Chairman | * Mr M Mears | * Mr P Gough |
| * Mr D Drought | * Mrs R Watts | @ Mr A Matthews |
| * Mr A A Tubb | * Mr J A Leonard | * Mrs S Cooper |
| * Mr P Fellows | * Mr M J Oates | |
- * Mr R F Page - Harbour Master * Mr R Dearn – Harbour Master * Mrs H Phillips
* Denotes attendance @ Denotes apology for absence

01/11 MINUTES OF ANNUAL MEETING 16TH APRIL 2010

The Chairman ran through the Open Forum questions from last year:

1. Simon Julien asked if the Authority will install WIFI into the harbour – the response was that there has been very little demand for it and that the Yacht Club has it available if required.
2. Graham Carter’s request for a channel to be marked on the harbour guide and buoyed was felt not to be possible.
3. The minutes were then approved.

02/11 CHAIRMAN’S REPORT

I would like to thank the Harbour Master Robin Page and his assistants, and our office administrator Helen Phillips, for all their hard work over the last year.

The new pontoon for Yealm steps, replacing the narrow west arm, is a big improvement.

The new replacement pontoons for Kitley river beginning of 2010 season have worked well and we will probably use the same design to replace the pontoons in the pool in the autumn 2011.

The visitor season started slowly, the cold weather did not help. However by the end of the season we were able to meet our budget figures.

Our finances are in a healthy state, after paying off our debt for the new office, paying for new pontoons, and building up a contingency fund of 50% of our annual turnover.

In June 2010 the Parish Council representative Mr. Jeremy Brown resigned from his post on the harbour authority, and Peter Gough was appointed in January 2011.

The new regulating lease, complete with updated river plan was signed and sealed.

September 2010. I received a letter of resignation from the Harbour Master, Robin Page stating his wish to leave at the end of June 2011. I have been kept in the picture over the last year so that Robin and I could plan the change over in a sensible way. I would like to thank Robin for his cooperation in this transition.

We advertised the H M job and had 120 enquires and 61 applications, and our successful candidate was Bob Dearn, who started to work with Robin in March. Bob will then take over as Harbour Master beginning of July 2011, he has a lot of experience in sailing and running a business and we hope he will enjoy his new job.

Robin Page has been our Harbour Master for seven and half years, and I would like to thank him for all his hard work, his patience, knowledge and skills have been much appreciated. On behalf of the Harbour Authority, mooring holders and visitors we would like to wish him all the best in the future.

I would like to thank the Harbour Master Robin Page and his assistants, and our office administrator Helen Phillips, for all their hard work over the last year.

03/11 AUDIT OF ACCOUNTS 2010

Richard Franklin presented last year's accounts to the meeting. He pointed out that the returns were down slightly on the previous year due to fewer visitors. There had been a significant amount of back rent accruing awaiting the completion of the leases and the maintenance and repair account was down because of the new pontoons and significant amount of work being carried out the previous year. The general public raised no questions. Tony Tubb proposed that we accepted the audited accounts. This was seconded by Rosemary Watts and unanimously agreed.

04/11 OPEN FORUM

1.Simon Julien reiterated his concerns over the future of mooring maintenance in the river.

2.Roger Hallett, representing Boat Watch, made a request that the harbour authority make a contribution to the cost of their public liability insurance. It was suggested that Mr Hallett put this in writing and it would then be discussed at the next meeting.

05/11 ELECTION OF CHAIRMAN

Rosemary Watts proposed that Rodney Carter continues as Chairman for another year, this was seconded by John Leonard and unanimously agreed.

06/11 ELECTION OF VICE – CHAIRMAN

Peter Fellows proposed that Dermod Drought continues to act as vice chairman and was seconded by Martyn Oates and unanimously agreed.

07/11 APPOINTMENT OF BANK

It was proposed by Rodney Carter after consultation with the Harbour Master and Office administrator that we continue to use Santander Bank. This was seconded by Tony Tubb and unanimously agreed.

08/11 APPOINTMENT OF AUDITOR

John Leonard proposed that we continue to use Messrs Franklins Ltd as our accountants this was seconded by Martyn Oates and unanimously agreed.

09/11 APPOINTMENT OF BANK

It was proposed by Rodney Carter after consultation with the Harbour Master and Office administrator that we continue to use Santander Bank. This was seconded by Tony Tubb and unanimously agreed.

10/11 APPOINTMENT OF AUDITOR

John Leonard proposed that we continue to use Messrs Franklins Ltd as our accountants this was seconded by Martyn Oates and unanimously agreed.

11/11 DATE OF NEXT MEETING

The next meeting will be held on 19th April 2012.

Chairman