

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR  
AUTHORITY HELD IN THE HARBOUR OFFICE ON JANUARY 17TH 2013**

**Members**

@ Mr D Drought – Chairman	@Mr M Mears	* Mr P Gough
* Mr R Carter	* Mr A Matthews	* Mr D Southwood
* Mr A A Tubb	* Mr J A Leonard	* Mrs S Cooper
* Mr P Fellows	* Mr M J Oates	

\* Mr R Dearn – Harbour Master \* Mrs H Phillips

- *Denotes attendance @ Denotes apology for absence*

*Martyn Oates has agreed to chair the meeting in Dermot Droughts absence.*

**01/13 MINUTES**

There was some confusion over the minutes, some people having received them and some not, it was agreed that they would have to be approved next meeting after everyone had received a copy.

**02/13 MATTERS ARISING**

To be covered at next meeting

**03/13 CORRESPONDENCE**

1. Peter Taylor – had written in a request that the facilities at Bridgend be improved so allow easier drying out and maintenance. It was agreed that a meeting should be arranged between him and the Harbour Master on site to establish exactly what he has in mind. A member of the committee also asked that the bottom step of the quay have some work to reduce the height. It was agreed that this would not be possible.
2. Andrew Thompson has written in regarding Bridgend Quay's slipway and the fact that it has been underscored and needs attention. Quotes are being obtained and it was agreed that this is an operational matter and should proceed once the Harbour Master is happy with the quotes.
3. The RYDA requested a contribution towards their insurance for the river cleanup. Andrew Matthews proposed that we pay £55 and this was unanimously agreed.

**04/13 FINANCIAL REPORTS**

**Profit and Loss report**

The figures for both November and December were presented. Very little to discuss , in this quiet period, the main income being payment from the parish for cleaning the public toilets of £400 and outgoings of £58 for the lights on the steps, £120 for the ordnance survey license, £420 to repair and paint the benches adjoining the river and £204 to Mark Wilson for rubbish removal.

These figures now take us to the end of our financial year and show that our Harbour dues were £54,402, against budgets of £54,638 and our mooring license fees were £50,645 against budget of £50,870.

## **Balance sheet**

1. The main change is in the new Yealm steps pontoons where we have now paid £25025 to Docking Solutions for the next instalment and £300 for the purchase of a new printer.
2. Money has been transferred from Barclays Bank 10 day notice account to the current account to cover the cost of the pontoon.
3. We have so far received around £50,000 in payments for this year's fees and after payment of the rent and Mark Wilson's bills we still have a balance of £35,000 in our current account, and £67,776 in our reserve account.

## **Cash flow**

1. The end of the year balances were £195,895 for income against £203,417 budgeted, and expenses £265,566 against £200,354 budgeted. The difference being due to under budget for Corporation tax and the purchase of a new pontoon at Yealm steps which was not budgeted for.

## **05/13 HARBOUR MASTER'S REPORT**

- Yealm steps pontoon – after a number of visits to Docking Solutions the pontoons arrived on the river on the 17<sup>th</sup> December and were towed up to the top pontoon for storage until the New Year when Mark Wilson will begin installation.
- On the 8<sup>th</sup> January 2013 the old pontoons were removed from their site at Yealm steps. Two were put alongside the regatta raft where they are to be moored and used for storage of unmarked dinghies, one is moored alongside the top pontoon, and the one that is holed has been put on Clitters Beach for the time being. Shore store are to come and look to see if they want two of them.
- The final payment of £7150 plus VAT and the extras for the fendering and alteration to the bridge tray have not been paid yet.
- Trust Port – a meeting was held on the 29<sup>th</sup> November at RWYC and was attended by the Harbour Master, Rodney Carter and David Southwood. Organised by the British Ports Association much of the meeting was geared towards larger commercial ports. Amongst other topics the New Marine Navigation Bill was discussed. Membership of the BPA of £1008 inc VAT was felt excessive. David Southwood has agreed to liase with them to see if he could negotiate a price and find out what we would be getting for this. He will report back at the next meeting.
- A mooring holder has purchased a new boat for an A mooring which will mean he will have to give up his B mooring for his Yawl. He has asked that he be allowed to keep his yawl on the river until after the Yawl Nationals in June when he will be selling it. It was agreed that the Harbour Master can find a spot in this instance as long as he is made aware that it has to be removed straight afterwards.
- Alan Winton and Roy Fenner from Boatwatch visited on the 16<sup>th</sup> January. Alan is taking over as Chairman of Boatwatch from Roger Hallett. They have asked to put a few lines in the Harbour Guide making visitors aware of their good work and have asked if they can put a collection box in the Office. Roy has obtained a marker from Selecta DNA for outboards, which can then be traced back to the Harbour Office address.

## **06/13 PARISH COUNCIL LIAISON**

Wembury – Absent.

Brixton – Nothing to report.

Newton & Noss – Bridgend slipway which has already been covered.

Yealmpton – nothing.

#### **07/13 POLICY ISSUES**

Nothing to add

#### **08/13 HEALTH AND SAFETY**

1. The new pontoons are having extra ladders on the hammerhead to allow people to climb out more easily.
2. The surface of the pontoon has a better surface making it less slippery.

#### **09/13 CHAIRMAN'S COMMENTS**

Nothing to add

#### **10/13 A.O.B.**

Andrew Matthews proposed a vote of thanks to the Harbour Master Robert Dearn and the Office Administrator Helen Phillips for all their hard work over the previous year.

#### **11/13 DATE OF NEXT MEETING**

The next monthly meeting will be held on **Thursday 21<sup>ST</sup> February 2013** in the Harbour Office, Newton Ferrers at 6.00 p.m.

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**Chairman**