

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE ON FEBRUARY 21st 2013**

Members

* Mr D Drought – Chairman	* Mr M Mears	* Mr P Gough
* Mr R Carter	* Mr A Matthews	* Mr D Southwood
* Mr A A Tubb	* Mr J A Leonard	* Mrs S Cooper
@ Mr P Fellows	* Mr M J Oates	

* Mr R Dearn – Harbour Master @ Mrs H Phillips

- *Denotes attendance @ Denotes apology for absence*

12/13 MINUTES

The Minutes of the November 2012 and January 2013 were approved.

13/13 MATTERS ARISING

Following Peter Taylor's letter of 2nd Jan 2013 and our agreement to meet Peter to discuss Bridgend Quay drying berths he subsequently visited the office where Peter, Rodney Carter and the Harbour Master discussed options. Peter understood why major works could not be undertaken at this time.

14/13 CORRESPONDENCE

1. Peter Taylor – Peter followed up our meeting with a letter suggesting the use of small stones below the quay walls. A gentle grading of the surface to correct recent flood damage was thought appropriate and is in hand.
2. The RYDA have sent a letter thanking us for our contribution towards their insurance for the river cleanup.
3. The Regatta committee have requested support towards their firework display. Andrew Matthews proposed that we contribute £25 and this was unanimously agreed.
4. May Gurney provided an update on sewage work progress. So far approx. 275m of new pipe has been laid and 4 of 6 new manholes built.
5. Verbal request received from Bob Cuthill to review how the Newton & Noss Network Optimist dinghies and the Brock dinghy would be dealt with regard to Harbour Dues. After discussion it was decided that they should pay normal harbour dues in the same way that all others do.

15/13 FINANCIAL REPORTS

Profit and Loss report

January figures show income in line with expectations.
Overheads show £840 for new leading marks – replacement for BW above Cellar Bay.

Balance sheet

1. The new Yealm Steps pontoon is shown as a separate item under fixed assets.
2. £40,000 has been transferred to the Barclay 10 day Notice Account

Cash flow

1. Income for January was slightly higher than predicted so figures adjusted accordingly.
2. Not all invoices have been received for pontoon work so predicted amounts have been carried forward.

16/13 HARBOUR MASTER'S REPORT

- Yealm steps pontoon – With the help of Mark Wilson and Tom Longhurst dealing with the moorings, Docking Solutions joining sections and Phil Carter towing the pontoons were installed on 21st January.
- PAT testing (electrical testing) has been carried out by James Baldwin.
- Insurance – David Southwood was able to help with our insurance review and renewal. The broker Bluefin provided what was considered a fair quote, which after increasing the values of pontoons and the harbour launch was only slightly higher than last year at £6,197. Tony Tubb proposed we accept this quote. Seconded by Andrew Matthews and approved unanimously. David was thanked for offering his expertise in this area. Discussed at length with the Insurance Broker was the subject of ‘mooring inspection certificates’ and the consequences of an incident where inspections were not up to date. The committee felt a more robust approach should be considered and owners who have not provided a certificate should be contacted.

17/13 PARISH COUNCIL LIAISON

Wembury – Warren Point Ferry Steps rebuild has been delayed by the MMO who still have not issued the license.

Planning permission is being sought for 45 new homes behind Leyford Close.

Brixton – 27 new homes are approved for construction with a further 50 in the pipeline.

Newton & Noss – Wall at Bridgend has been repaired.

Yealmpton – Absent.

18/13 CHAIRMAN'S COMMENTS

Covered in Wembury report.

19/13 A.O.B.

A request was received from the Parish Council to allow a plaque to be placed on the side of the Harbour Office reading 'Trebeurden Quay. In commemoration of the twinning of Newton Ferrers and Noss Mayo with Trebeurden in North Brittany on 26th June 2010'

The Chairman proposed that the request be approved, this was seconded by John Leonard and approved by all except Andrew Matthews who abstained.

20/13 DATE OF NEXT MEETING

The next monthly meeting will be held on **Thursday 21ST March 2013** in the Harbour Office, Newton Ferrers at 6.00 p.m.

Chairman