

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE NEWTON FERRERS ON MAY 16th
2013**

Members

@ Mr D Drought – Chairman	@ Mr M Mears	* Mr P Gough
* Mr R Carter	* Mr A Matthews	@ Mr D Southwood
* Mr A A Tubb	@ Mr J A Leonard	@ Mrs S Cooper
* Mr P Fellows	* Mr M J Oates	

* Mr R Dearn – Harbour Master * Mrs H Phillips

• *Denotes attendance @ Denotes apology for absence*

21/13 MINUTES

The Minutes for March were agreed.

22/13 MATTERS ARISING

Tony Tubb thanked the committee for increasing the contribution to the Regatta Fireworks.

23/13 CORRESPONDENCE

Nothing to report

24/13 FINANCIAL REPORTS

Profit and Loss report

1. The figure for B moorings is showing a negative due to a refund to an individual who had died.
2. Repair and Maintenance: this figure is for the PAT testing done on the office equipment of £70 and the servicing of the Fire Equipment of £110
3. Printing and Stationary: this was the cost of the new visitor receipts at £295.20.

Balance sheet

1. The balance of the Barclays 10 day notice account has been reduced down to £85,000 as agreed at the last meeting to fall in line with the compensation limits.

Cash flow

1. Income for March very much as budgeted for. The income figures for April have been revised down to reflect the poor visitor numbers so far.

2. The total figure for April for repair and maintenance is standing at £8,864 that includes a bill from Mark Wilson to cover pontoon work of £7864. We are still awaiting invoices from Phil Carter in respect of his towing the pontoons around the river.

25/13 HARBOUR MASTER'S REPORT

- 26/03 Bridgend Relaunch - went well although extremely cold.
- 27/03 Harbour Launch – was put on International Paints slipway for anti-fouling and a new anode.
- 5/04 Letters - a number of letters were found pushed into our rubbish bags waiting for collection at the top of Yealm Steps. These were for a number of flats in Plymouth, some of which were opened and contained bank statements and a cheque. They were passed onto the police for them to investigate
- 13/04 Pollution - a number of guillemots were seen in the river in distress and one was picked up on the shore and passed onto South Devon Seabird Trust. It would appear that they were suffering from the effects of the Polyisobutane (PIB). On the same subject we had a phone call from Brixham Coastguard on the Monday 15th April regarding a possible pollution incident in the river. There had been reports of a glupy substance on the surface of the water in Wembury Bay that appeared to be heading our way. The Harbour Master and Rodney Carter went out to investigate but only the usual foam substance seen on a rough day was visible.
- 15-17 April Pell Frishmann is doing a survey of sewage pipes from the Voss to the pumping station using a green dye, which should last a couple of days.
- 16th – 1st May – Billy Gregor will not be operating the ferry while the Wembury steps are being rebuilt.
- Helen Phillips is currently gathering information requested by the VAT office for an inspection of our returns over the last three years. This has been triggered, we think, by the unusually high amounts we are re-claiming due to the new pontoons
- Boat Nights Visitor fees were collected from Easter. So far we have 51 boat nights down from 189 last years.
- May Gurney – should be replacing the manhole cover by the Harbour Office next week.
- First Aid Course – a request has been made by one of the assistant Harbour Masters that he does a First Aid course, RYA small craft, at a cost of £100. This is based on a recommendation of the Health and Safety executive. It was proposed that the course is taken and that Robert Dearn, Mike Bowyer and Helen Phillips all attend the day course and that this continues without further requests to the Authority whenever anyone's qualification lapses. This was unanimously agreed.

26/13 PARISH COUNCIL LIAISON

Wembury – Nothing to report

Brixton – Nothing to report

Newton & Noss – Nothing to report.

Yealmpton – Nothing to report

27/13 CHAIRMAN'S COMMENTS

Nothing to add

28/13 A.O.B.

1. A letter was read out from the Community Sailing (copy attached) requesting that we reconsider our decision to charge full dues for the eight optimists to be used by children on the river. Andrew Matthews proposed, after putting his reasons across, that we charge a nominal fee of a £1 on the understanding that this will be revisited on an annual basis this was seconded by Martyn Oates. Two people did not vote in favour of the motion but the remaining committee did so it was carried.
2. Andrew Matthews requested a meeting with the Harbour Master, himself and Rodney Carter to agree a position for the twinning plaque. This will be arranged.
3. The Chairman offered his apologies for the next meeting, as he will be unable to attend.

29/13 DATE OF NEXT MEETING

The next meeting will be held on **Thursday 16th May** in the Harbour Office at 6.00 p.m.

Chairman