

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HABOUR OFFICE NEWTON FERRERS ON
JANUARY 16TH 2014**

Members

* Mr D Drought – Chairman	@ Mr M Mears	* Mr D Hussell
* Mr R Carter	@ Mr A Matthews	* Mr D Southwood
@ Mr A A Tubb	* Mr J A Leonard	@ Mrs S Cooper
* Mr P Fellows	@ Mr M J Oates	

* Mr R Dearn – Harbour Master * Mrs H Phillips
• Denotes attendance @ Denotes apology for absence

01/14 MINUTES

The Minutes for November were agreed.

02/14 MATTERS ARISING

Nothing

03/14 CORRESPONDENCE

1. Neighbourhood Plan for Newton and Noss – A letter has been received from Mr C Lunn detailing the proposals for the above. Should the parish adopt the plan the Authority would wish to draft the parts relating to the river.
2. Community Sailing – Mary Wilcox wrote to update us on the activities of the Optimists last year and request that the same concessionary rate for harbour dues be given for this coming year. It was agreed that it should be the same rate and that this should continue for future years.
3. Non-use letters – two letters were sent out to individuals who it was felt were not using their boats in 2013. One individual wrote back to explain that this was for health reasons and the committee felt that he should be allowed to keep his mooring. The second individual agreed and said that they would be selling the boat and then relinquishing the mooring.
4. Life Boat – the life boat box was emptied, an amount of £31 had been collected.

04/14 FINANCIAL REPORTS

There wasn't a meeting in December, so the balance sheet for November was supplied. The only point of note was that the figure appearing under New pontoons relates to the VAT paid in respect of the chains that the revenue decided didn't relate to a Capital Purchase.

The Balances for November were: Santander Current Account - £2037, Santander Reserve - £30,069 and the Barclays 10 day notice - £85780.

Profit and Loss report

1. The Year to date figures show the totals for the whole of 2013. On the sales side they are very close to budgeted. The expenses are slightly different because there were a lot of unknown amounts relating to the rates and the rent and the costs of the legal help.

Balance sheet

1. The Balances for December were: Santander Current Account – £46,916, Santander Reserve account £9,573 and the Barclays 10 day notice account £85877.90.

Cash flow

These are effectively year- end figures. Our income was around £3000 down on projection, as a result of the dip in visitor income, and also the loss of revenue from International paints.

The expenditure figures were down by about £20K. The legal and contingency was down mainly because a second launch wasn't purchased. We have also paid our rent in December, due on the 1st January. This used to be deferred for cash flow purposes until January. The business rates were considerably lower mainly as a result of the refund relating to amounts from 2010 while our rateable value was recalculated. The Corporation Tax was only £817 as a result of the purchase of a number of pontoons. Our closing balance for the year was around £101K.

05/14 HARBOUR MASTER'S REPORT

- Early December- The last of international paint's rafts were removed from the river.
- Early December – Robert cleared the vegetation around the leading marks on both the Wembury side and above Cellars bay. This has made navigation into the river much more visible.
- Mon 16/17 December – a dead horse was discovered in the river. Some rangers from the National Trust managed to remove it.
- Friday Jan 3rd – a message was received on the answering machine to say that Harry Martin was missing. There were very strong winds.
- Saturday 4th Jan – Robert and Ian Kennedy conducted a search of the river in the launch.
- Monday 6th Jan – a further search was conducted with Rodney Carter accompanying Robert.
- Tuesday 7th Jan – Robert again searched the river.
- Wednesday 8th Jan – Robert and Mike Bowyer went out in Mike's launch conducting a search of Wembury Bay the first day that the weather has eased enough to allow this to happen. It was too rough to get around to the East.
- Thursday 9th and Friday 10th – further searches of the river were conducted.
- Saturday 11th January – A search was organised in various ribs and Robert accompanied Mike in his launch. A body was found by Kayakers operating from one of the ribs.
- Monday 14th Jan. – Robert and Rodney did a check of the slipways, steps and Bridgend for any damage that might cause a potential Health and Safety issue. No serious problems were found.

06/14 PARISH COUNCIL LIAISON

Wembury – Nothing to report.

Brixton – Absent.

Newton & Noss – Nothing to report.

Yealmpton – Nothing to report.

07/14 POLICY ISSUES

A few minor amendments were made to the rulebook. Rodney Carter proposed that we adopt the latest version (version 4), this was seconded by Dermot Drought and unanimously agreed. The new colour will be notified shortly.

08/14 HEALTH AND SAFETY

Generally area in very good condition with few areas needing improving. The Voss needs to be scrubbed to make it less slippery, a pile on Pope's quay needs some attention. The lights coming down Yealm steps are very unreliable. James Baldwin has been asked to replace them with LED lighting.

09/14 CHAIRMAN'S COMMENTS

Nothing to add

10/14 AOB

The Harbour Master felt that there should be a day rate for people with canoes etc. and a family rate should be introduced. After some deliberation it was agreed that a family rate should be set at £5 per adult with the children going free. This should then be the rate for any other canoe or similar vessel users i.e. £5 per person. A temporary sticker would then be issued for them to stick on the craft.

11/14 DATE OF NEXT MEETING

The next meeting will be held on **Thursday 20th February** in the Harbour Office at 6.00 p.m.

Chairman