

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HABOUR OFFICE NEWTON FERRERS ON
FEBRUARY 20TH 2014**

Members

* Mr D Drought – Chairman	* Mr M Mears	@ Mr D Hussell
* Mr R Carter	* Mr A Matthews	* Mr D Southwood
* Mr A A Tubb	* Mr J A Leonard	@ Mrs S Cooper
* Mr P Fellows	* Mr M J Oates	

* Mr R Dearn – Harbour Master * Mrs H Phillips

- *Denotes attendance @ Denotes apology for absence*

12/14 MINUTES

The Minutes for January were agreed.

13/14 MATTERS ARISING

Nothing

14/14 CORRESPONDENCE

1. Community Sailing –Mary Wilcox sent a letter of thanks on behalf of the group for the concession for the Optimists.
2. RYDA – a request for £55 was received to help towards the cost of the insurance for the river clean up. Andrew Matthews proposed we accept their request, Tony Tubb seconded it and it was unanimously agreed.
3. John Dempster of Creekside Rd. Noss Mayo has been offered a new mooring and has requested a partnership arrangement. As neither of the parties were known to the committee it was suggested that we ask for proof of residency and proof of shared ownership of the boat in the form of a SSR (small ships register)

15/14 FINANCIAL REPORTS

Profit and Loss report

1. Invoices were issued in January amounting to approximately £97,000, with minimal overheads.

Balance sheet

1. The Balances for February were: Santander Current Account – £100,554, Santander Reserve account £9,574 and the Barclays 10 day notice account £86,076.

Cash flow

The income was down on forecast by £4,000, but this is just a timing issue and will be made up in February.

16/14 HARBOUR MASTER'S REPORT

- 21st January- David Southwood and Robert Dearn had a meeting with David Back about the insurance. We have asked him to quote on an increase in buildings insurance to £250k it was £247.77. We have also asked for a quotation to increase the public liability insurance from 5 million to 10 million, and the launch up to £40k from £35k. A follow up meeting has been booked for the 24th February.
- Early February - Alan Hider's boat broke its mooring. It became tangled up with Lancer with the strop jammed between the rudder and the keel. It couldn't be freed so Robert Dearn moved the boat to a nearby mooring.
- 5th February – Storm force winds and a big seiche at Bridgend resulted in several boats being moved on the quay. HW 0925 5.37m. A small bilge keel yacht launched itself off the quay. Phillip Carter and Dan Fellows helped re-chock the boats and put them back where they were.
- 6th February – Robert Dearn spent the morning on the river checking Bridgend, visitors over wintering and recovering dinghies.
- 7th February- another dead horse was reported in Shallowford creek. Robert Dearn towed it to Bridgend where National Trust rangers arranged removal.
- 12th February - SWRPA meeting – further information to follow.
- 14th February- Another storm again resulting in a big seiche at Bridgend. HW 1749 5.15m. This was worse than last time.
- 15th February- Robert Dearn spent the morning sorting out the boats at Bridgend. In the evening the Harbour Master helped recover EPIC a fishing boat that broke its mooring and ended up near the swimming pool at Puslinch.
- 18th February - The Harbour Master sorted out various boat covers that had been shredded
- 12th February – SWRPA meeting in Plymouth. The main area of interest is the Harbour Directions. A statutory instrument needs to be created to give ports the power to create Harbour Directions if they so require. Ports must express an interest by April 2014 (or wait 3 years until the next batch is created) It is suggested that ports seek to obtain the Powers of Harbour Direction even if not pressed to update bye-laws at present. The Authority would need to sign an assurance template to agree to maintain a 'Port user Group'. A Harbour with Powers of General Directions need not apply. It was suggested that a draft copy of the report be sent to everyone to read. The feeling at the original meeting was that you sign up for the group even if you don't need to use it. Andrew Matthews asked for the full details and agreed to read it and draft his recommendations, before the next meeting.
- Yealm Quay- Has become damaged with a number of stones falling off it. It is now in need of repair. Ownership of the quay has still not been established. We have requested various quotes for this. Mark Wilson has said that he will not quote for its repair without a structural engineers report. They would need to remove all the facing stone to establish exactly what is needing to be done. The second individual has come in with a quote of £2,400. Rodney Carter proposed that we accept the second quotation and proceed with the work, this was seconded by Martin Mears and was unanimously agreed. It was suggested that we write to Devon County Council and explain that the quay is reaching a dangerous stage

and that we are proceeding with the repair. Andrew Matthews felt that this was a good time to establish ownership and we should try and establish this before we proceed. It was suggested that Robert Dearn write to DCC and try and establish this.

- Bridgend Quay – as a result of the sitch large areas of tarmac have been lifted from the quay. We have started putting a list of contractors together to contact including Clive Sellicks used by the parish SWH Ltd, Bardons, Glynn Dinning's and Nicolas Rowell. It was suggested that our insurance may cover this and should be looked into before we proceed further.

17/14 PARISH COUNCIL LIAISON

Wembury – Applied to the TAP fund as a joint venture with Brixton to extend the Car Park at Wembury. It was rejected because it was not deemed a true joint venture as Brixton are not directly connected to it.

Brixton – A meeting has been held to discuss Sherford and it looks like work will start in the autumn.

Newton & Noss – Nothing to report.

Yealmpton – Nothing to report.

18/14 CHAIRMAN'S COMMENTS

Nothing to add

19/14 AOB

It was asked when the elections for the Mooring Holders are due to be held. This will be next March 2015. The procedures will need to be started in the autumn and it was generally agreed that we need to make sure that these are well advertised this time in local publications.

20/14 DATE OF NEXT MEETING

The next meeting will be held on **Thursday 20th March** in the Harbour Office at 6.00 p.m.

Chairman