

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HABOUR OFFICE NEWTON FERRERS ON
MARCH 20TH 2014**

Members

* Mr D Drought – Chairman	* Mr M Mears	* Mr D Hussell
* Mr R Carter	* Mr A Matthews	* Mr D Southwood
@ Mr A A Tubb	* Mr J A Leonard	@Mrs S Cooper
@ Mr P Fellows	* Mr M J Oates	

* Mr R Dearn – Harbour Master * Mrs H Phillips

- *Denotes attendance @ Denotes apology for absence*

Richard Franklin, our accountant, opened the meeting and ran through the accounts for 2013. There was an amount of £300 underpaid on the VAT, which will need to be added to the next return. A new updated asset register has now been put together by the HM and the accountants and a copy will be kept in the office to be updated each year and sent at the year end. The flat rate scheme has saved us in the region of £10 to £12k in VAT payments. Rodney Carter proposed we accept the accounts this was seconded by Dermot Drought and unanimously agreed.

21/14 MINUTES

The Minutes for February were agreed.

22/14 MATTERS ARISING

1. John Dempster had made a request at the last meeting for a new partnership arrangement. Having seen the boat he has now decided not to proceed with this partnership.
2. Yealm Quay – Suzie Cooper has been talking to Stephen Forsey about the ownership of the quay. We have received confirmation that the quay's ownership will be passed onto us. It is important that this is then added to our insurable items. Dan Farleigh is starting work repairing the quay in the next two weeks.
3. Harbour Directions – Andrew Matthews has kindly prepared a summary of the paper, copy attached. After careful deliberation it was agreed that the way the authority has been set up already covers most of the areas suggested and that there would be no benefits to altering our existing arrangements. Martin Mears proposed that we continue as we are, this was seconded by David Southwood and unanimously agreed.
4. Bridgend Quay – there is still a question of who owns Bridgend Quay, and our insurers have suggested that it may not be insured. A number of quotations have been obtained. The following table details the figures obtained.

		Quotations for repair of quay		
		Guy Sellick	SWH	Glendinning
Tarmac Rd Section of quay		19,800	13,094	13,700
Tarmac Boat Section of quay		6,840	3,538	4,410
Slipway on West side		4,620	4,383	11,957
5 Concrete Blocks for mooring rings		500	1,194	749
Safety Barriers while work carried out				1,000
Totals		31,760	22,209	31,816

We have also ordered 5 mooring rings at £106 each, the bar measure 1" and the ring 4" in galvanised steel.

Andrew Matthews suggested setting up a subcommittee to look into both the insurance aspects and authorise them to repair the quay up to an approved amount of £35,000 plus VAT. This committee will consist of Rodney Carter, Robert Dearn and David Southwood. Martyn Oates seconded this and it was unanimously agreed. It will also be important to ensure that the quay is insured for the future if not currently.

23/14 CORRESPONDENCE

1. Fireworks – a request was made for us to support the Regatta Fireworks. Andrew Matthews proposed that we support it at the same rate as we did last year, this was unanimously agreed.
2. Boatwatch – a request has been received from Dave Derry treasurer of boatwatch to contribute towards their insurance liability as there is a £200 shortfall for this year. It was agreed that a one off payment would be made to cover this but that this would not be on an ongoing basis, and a letter to that effect be sent with the cheque.

24/14 FINANCIAL REPORTS

Profit and Loss report

1. Not a lot to report on this month in the sales as the invoices have been sent and the visitors have not started coming in yet.
2. Under the overheads the insurance premium is £6480, the painting of the showers was £270 and Dan Fellows help to move boats on Bridgend Quay was £144.

Balance sheet

1. The Balances up to date are: Santander Current Account – £81,541, Santander Reserve account £9,575 and the Barclays 10 day notice account £86,165.

Cash flow

The income for January was modified and is now combined with February is much closer to what was forecast.

25/14 HARBOUR MASTER'S REPORT

- 24th Feb - David Back from Blue Fin Insurance came to run through the insurance premiums with David Southwood and HM. This year's premium will be £6480.46 in comparison with £6197.95 last year. They also made a visit to Bridgend Quay to inspect the damage.
- 26th Feb. – Tom Longhurst and HM shortened the chains on the hammer head of Yealm steps pontoon. 3m off upstream chains and 2m off downstream chains. It was felt that a similar amount may be removed again.
- 26th Feb. 7.30pm – Boatwatch AGM interesting speakers who seemed very supportive and grateful for boatwatch efforts.
- 4th March – Phil Carter and Phil Rogers, the farmer, went to Bridgend End with lifting equipment to put Bert Tickle and Dave Spiller's boats back into place on the quay.
- 12th March- Fire extinguishers were serviced.
- 14th February – PAT testing was carried out and new lights have now been fitted on Yealm steps.
- 19th March – the launch has been put on the slipway for antifouling. The keel band is falling off because the screw heads have disappeared due to crevice corrosion. A4 screws required.
- 20th March- It was brought to our attention that Aardvark Construction plans to deposit inert waste into the quarry at Steer Point. This project is planned over a ten year period, with waste being dumped from 7.30 to 5.30 daily. Concerns were voiced over noise pollution and dust discharge. Martyn Oates has agreed to draft a letter on behalf of the RYHA, with copies being sent to Robin Toogood, AONB.
- Website – the HM has instructed Struan McDonough to make improvements to our website giving us greater flexibility. We should be able to update the minutes and amend text on various pages in the office. There will be a charge of £300 for this initial work.

26/14 PARISH COUNCIL LIAISON

Wembury – Nothing to report

Brixton – The first steps for building Sherford are due to begin this month.

Newton & Noss –.Nothing to report

Yealmpton – Rep. absent.

27/14 CHAIRMAN'S COMMENTS

Nothing to add

28/14 AOB

The HM tried to take sounding on the sand bar to find out if it has moved in the storms. It was difficult to assess because it has still been rough but it was thought that it has flattened.

29/14 DATE OF NEXT MEETING

The Annual meeting will be held on **Thursday 17th April** in Newton Ferrers Primary School's hall at 6.00 p.m.

Chairman