

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE ON OCTOBER 16TH 2014**

Members

* Mr D Drought – Chairman	* Mr M Mears	* Mr D Hussell
* Mr R Carter	* Mr A Matthews	* Mr D Southwood
* Mr A A Tubb	* Mr J A Leonard	* Mrs S Cooper
* Mr P Fellows	@ Mr M J Oates	

* Mr R Dearn – Harbour Master * Mrs H Phillips

**Denotes attendance @ Denotes apology for absence*

75/14 MINUTES

The minutes of the previous meeting were approved.

76/14 MATTERS ARISING

1. At the last meeting it was decided that Outhaul Owners should be able to vote for mooring holder representatives. A member of the committee wanted to check that this was allowable under our Statutory Instrument, he confirmed that it was.

77/14 CORRESPONDENCE

1. Newton & Noss Parish Council – wrote to say that Tony Tubb, Rodney Carter and Dominic Hussell will stand as representatives until June 2015, when the Parish Council Elections will take place.

78/14 FINANCIAL REPORTS

The subcommittee for salaries met 9/10 and put together their suggestions for the coming year. These were presented to the committee. It was proposed by Martin Mears that we accept these proposals seconded by Tony Tubb and unanimously agreed. A copy of the agreed is at the end of the minutes.

Profit and Loss report

Sales – Harbour Dues to date are £51,208 which is about £100 over budget, Mooring Licence Fees are £50,840, £320 over budget and Visitor fees are £50626, £625 over budget.

Overheads – Toilet and showers: a new coin machine has been installed at a cost of £120. Repair and maintenance £230 towards upkeep of Popes Quay, £631 for mooring maintenance and £25 for new florescent tubes for the office.

Balance sheet

1. The balances of the accounts are: Santander Current Account £9404.75, Santander Reserve account £49,587.61 and the Barclays 10 day notice account £86,838.

Cash flow

The estimated income figure for October has been reduced and November increased to reflect the late lift out of boats onto Bridgend Quay.

The expenses includes CCTV installation at £1781 under Capital Items, this is net of VAT which can be reclaimed under the flat rate scheme.

The closing balance estimate of £106,000 is likely to be nearer £113,000 as the £7000 contingency fund for the second vessel is unlikely to be required.

79/14 HARBOUR MASTER'S REPORT

- Visitor boat nights 4103 as compared to 3969 last year, up 134, and 3679 in 2012.
- 27/09 – Weir Quay YC rally 12 boats.
- 06/10 – clear up after gale, usual dodgers etc.
- 10/10 – Pro-tech installed CCTV system.
- 13/14/10 – reports of netters – other reports of netters earlier in October.
- 15/10 – SWRPA meeting in Fowey. Talk on software package in Fowey and from a debt collection company. A new brochure is to be published jointly by SWRPA and BPA, mainly of interest to the commercial harbours.
- 16/10 – YEMG meeting – talk of possibly holding one meeting a year for YEMG and the second annual meeting with the new catchment area group to prevent overlap.
- RNLI Life Jacket Lockers- a committee member saw one of these in Fowey and we have had a number of visitors asking about them. The idea is to encourage people to wear their life jackets in their tenders when they come ashore and then have somewhere safe to store them. The RNLI provide the lockers and RYHA would have to provide the framework for them to fit into. They would fit in the space along from the showers. Rodney Carter proposed that we get quotations for the installation of a dozen and go ahead with this, this was seconded by Dermod Drought and unanimously agreed.

80/14 PARISH COUNCIL LIAISON

Wembury – Now has a defibrillator fitted in the village and are considering one by the café at the beach.

Brixton – Absent

Newton & Noss – Nothing to report

Yealmpton – Nothing to report

81/14 CHAIRMAN'S COMMENTS

Nothing to add

82/14 AOB

1. Subcommittee for the budget meeting, to consist of Andrew Matthews, Rodney Carter and David Southwood. To meet at 10am 5/11/14.

83/14 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be held on **Thursday 20th November** in the Harbour Office at 6.00 p.m.

Chairman