

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE ON NOVEMBER 20TH 2014**

Members

* Mr D Drought – Chairman	@ Mr M Mears	* Mr D Hussell
* Mr R Carter	* Mr A Matthews	@ Mr D Southwood
* Mr A A Tubb	@ Mr J A Leonard	* Mrs S Cooper
* Mr P Fellows	* Mr M J Oates	

* Mr R Dearn – Harbour Master * Mrs H Phillips

**Denotes attendance @ Denotes apology for absence*

84/14 MINUTES

The minutes of the previous meeting were approved.

85/14 MATTERS ARISING

1. There are now two defibrillators installed, one in Newton and one in Noss.

86/14 CORRESPONDENCE

1. Wembury Parish have reappointed Dermod Drought to stand as their representative for 3 years from March 2015.
2. The RYA, after consulting with Yealm Yacht Club, have reappointed David Southwood as their representative to stand for a further 3 years from March 2015.

87/14 FINANCIAL REPORTS

- a. **Monthly report:** the year to date figures under the profit and loss were compared to the budget figures and were found to have been close to predictions. The swings and roundabouts evening out.

Profit and Loss report

Income for this month came mainly from boat storage on Bridgend Quay for the winter, an amount of £4028, and a small amount of visitor fees of £1371.66.
Overheads for this month included £120 for use of Ordnance Survey maps in our Harbour Guide, CCTV installation costs of £1788.50, an amount of £216 for the purchase of slipway cleaner and £33 for hire of the hall for a meeting. We also purchased stamps and stationary for next year amounting to a total of £326

Balance sheet

1. The balances of the accounts are: Santander Current Account £24,896.36, Santander Reserve account £24,590.66 and the Barclays 10 day notice account £86,943.2.

Cash flow

Under expenses the contingency fund for a second boat of £7000 has now been removed. The repair and maintenance fund for the year currently shows £39k up on projected by 20k. This is because of the unexpected repair work to Bridgend Quay and also the work on Yealm quay.
Currently the closing balance is £116,654 which is up on forecast despite extensive harbour works.

b. Budget 2015

1. The sub-committee met on the 5th November to discuss budgets. The sub committee felt harbour dues should be reduced by 10%. The figures for income were shown, taking this reduction into account. The net result on the projected cash balance was to reduce the profit from £14,733 to £6,190.

2. The HM adjusted the visitor charges to allow for round numbers not requiring change. He did this in a way to have an almost neutral effect on income reducing the charge on some of the smaller boats and increasing the bigger ones.
3. The HM felt that the new charge introduced last year for kayaks, paddleboards etc. was not working. He feels that it is unfair because only a few people are paying it. Some locals have come in and made the payment. Visitors to the river who launch away from the harbour office often do not pay and cannot when the office is shut. It was also felt that any craft left on the river and commercial groups should still be made to pay. Tony Tubb proposed that we accept these suggestions, this was seconded by Andrew Matthews. All voted in favour with the exception of Rodney Carter who abstained.
4. It was also suggested that we reduce the charges for all small crafts but it was agreed that it was too late to alter this and the invoices go out on time, and should therefore be considered at next year's budget meeting.

Tony Tubb proposed that we vote in favour of the proposed budget for 2015. This was seconded by Peter Fellows and was unanimously agreed.

88/14 HARBOUR MASTER'S REPORT

- Visitor boat nights. The final figure for 2014 was 4160.
- 23/10 – Bridgend Lift out went well.
- 27/10 – A Jaguar 21' belonging to Wembury Sailing Club broke its mooring and ending up on the beach near Seasons Point. The HM, Mike Bowyer and Phil Carter floated it off in the dark. It was undamaged as far as could be seen.
- 5/11 – Budget sub-committee met.
- 6/11 – Election notices emailed to parish mags.
- 7/11 – Couple of dinghies rescued after the gales.
- 11/11 – Suzi Cooper and a planning officer were taken out on the water in the Harbour Launch to see applications from sea level.
- 19/11 – the HM assisted by Phil Carter tightened some bolts connecting the main pontoon sections.

89/14 PARISH COUNCIL LIAISON

Wembury – Wembury visitor centre had 20k visitors last year. They need support from the other parishes to try and apply for TAP funding to extend their car parking facilities.

Brixton – the Water Framework Initiative is now being discussed and Martyn attended a meeting. It was suggested that responses to the paper needed to be made. He has agreed to look through the information and prepare a suggested response from the Authority.

Newton & Noss – concerns have been voiced over the condition of the Life Buoy at the top of Wide Slip. It was suggested that this belongs to either SHDC or Devon CC.

Yealmpton – Nothing to report

90/14 CHAIRMAN'S COMMENTS

Nothing to add

91/14 AOB

1. Nothing

92/14 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be held on **Thursday 15th January 2015** in the Harbour Office at 6.00 p.m.

93/14 REASONABLE USE OF CRAFT.

1. Four boats were put forward as not having had much or no use this year. A letter will be sent to them in the normal way. It was suggested that we mention the option of the step aside list to these people.

Chairman