

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE ON MARCH 19TH 2015**

Members

- | | | |
|---------------------------|------------------|------------------|
| * Mr D Drought – Chairman | * Mr M Mears | * Mr D Hussell |
| * Mr R Carter | * Mr A Matthews | * Mr D Southwood |
| * Mr A A Tubb | * Mr J A Leonard | * Mrs S Cooper |
| * Mr P Fellows | @ Mr M J Oates | |

- * Mr R Dearn – Harbour Master @ Mrs H Phillips

**Denotes attendance @ Denotes apology for absence*

22/15 ACCOUNTS

Peter Franklin of Franklins Accountants Ltd presented the draft accounts for 2014 to the Authority. He particularly drew attention to the very high standard of bookkeeping that Helen has maintained.

23/15 MINUTES

The minutes of the previous meeting were approved after minor changes were agreed

24/15 MATTERS ARISING

1. **Planning:** The Malthouses, Bridgend. Michael Bapty, the agent for the Crown Estate, has said that for the walkway to go ahead, the applicant would require a sub-lease from the Harbour Authority.
2. **Insurance:** The quotes from Bluefin Insurance were as follows- Commercial Combined £6405.35, Personal Accident £344.85, Directors and Officers £371.38. Bridgend Quay was excluded from the above and a separate quote, based on a rebuild cost of £1,000,000 was £5,300. An alternative quote based on a 'First Loss Basis' of £500,000 was £4,420. In both cases an excess of £1000 would apply. It was decided that the Authority should self-insure Bridgend Quay on the expectation that most incidents are likely to cost less than any annual premium. It was suggested that the decision to self-insure should be reconsidered annually. The third party liability cover is unaffected by this decision and all areas of the harbour remain covered. David Southwood was thanked for his valuable expertise.
3. **Mooring Holders' Election** 24th February 2015. The election was held as advertised in the Noss Mayo village hall. Eighteen ballot papers were counted with a total of 50 votes cast. John Leonard, Andrew Matthews and Martin Mears were duly elected. Rodney Carter was thanked for acting as returning officer.

25/15 CORRESPONDENCE

1. A request from the Regatta Committee for a donation of £25 towards the fireworks was received. It was agreed we should donate £25.
2. Richard Franklin of Franklins Accountants Ltd wrote to inform us that he was stepping aside and Peter Franklin would be taking the helm. Richard would still remain responsible for Audits.
3. Mervyn Wheatley wrote to complain that the skirts around the dinghy pontoons were marking the gunnels of dinghies and fenders of vessels on the hammerhead, these black marks would then transfer to the topsides of vessels. We will shortly be trialling a skirt for the area of pontoon around the harbour launch, if this proves successful we could look into covering other sections.
4. Dick Page wrote on behalf of the Basic Emergency Life Support committee regarding provision of a defibrillator near the Harbour Office. BELS would fund the cabinet, some £800, if the Authority would fund the annual contract with the West Country Ambulance Services Trust of around £300 per year. It was proposed by Tony Tubb and unanimously agreed that we should accept the proposal. It was also mentioned that it would be sensible for harbour staff to attend the 'acquaint' course.
5. An application has been received from Rex Hillier and Nick Etherington to run a boat hire company on the river. Initially with four Canadian style canoes and two small 12-14ft run-arounds. Operating from a lock-up near the Brook and from a C mooring and an Outhaul. Permission was granted on the understanding that the usual rules of mooring use would apply and that all necessary permissions, licences and insurance were obtained.

26/15 FINANCIAL REPORTS

Profit and Loss report

Sales. Not much to report. Some figures i.e. Harbour Dues (250.80) reflect the fact invoicing is based on the previous year and some adjustment is required as we are subsequently informed of changes of vessels or as moorings are relinquished.

Overheads: - Legal £144.80 relates to Possessory Title at Bridgend Quay.
Advertising £230.10 relates to adverts for the Mooring Holders' Elections.

Balance sheet

1. The balances of the accounts to date are: Santander Current Account £85,631, Santander Reserve account £24,639 and the Barclays 10 day notice account £87,323.

Cash flow

Main change is the reduction in corporation tax from an estimated £3217 to £247. This is due to losses (pontoon purchases) carried forward and Bridgend resurfacing expenditure.

27/15 HARBOUR MASTER'S REPORT

- 04/03 - Lap2 Stainless Steel have been asked to fabricate a frame to contain the RNLI Life Jacket Lockers. £520.00 has been quoted.
- 06/03 – Fire extinguishers were serviced.
- 11/03 – David Southwood and HM met David Back of Bluefin Insurance.
- 13/03- Annual PAT testing was carried out by James Baldwin.
- 19/03 – Bridgend Re-launch went ahead in ideal conditions.

28/15 PARISH COUNCIL LIAISON

Wembury – Sewage outfall at Wembury has been repaired and reassurance has been received that sewage capacity is sufficient to meet expected increase due to forthcoming housing schemes.

Two kayaks were stolen from a garden in Wembury where they were chained.

Brixton – absent.

Newton & Noss – Nothing.

Yealmpton – Nothing.

29/15 CHAIRMAN’S COMMENTS

Nothing to add

30/15 AOB

Comment was made as to likely parking congestion in the summer due to nearby building works.

31/15 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be held on **Thursday 16th April 2015** in Noss Mayo Village Hall at 6.00 p.m.

Chairman