

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE ON MAY 21ST 2015**

Members

* Mr D Drought – Chairman	@ Mr M Mears	* Mr D Hussell
* Mr R Carter	* Mr A Matthews	* Mr D Southwood
* Mr A A Tubb	* Mr J A Leonard	
* Mr P Fellows	* Mr M J Oates	

* Mr R Dearn – Harbour Master * Mrs H Phillips

**Denotes attendance @ Denotes apology for absence*

42/15 MINUTES

The minutes of the previous meeting were approved.

43/15 MATTERS ARISING

Health and Safety Inspection and Risk Assessment: Collaton Safety Consultants met with David Southwood and the HM, and are producing a report which should be available by the end of June.

44/15 CORRESPONDENCE

None for this month

46/15 FINANCIAL REPORTS

Last year we benefited from a reduction in Employer's NI by £2,000. This is going to continue this year as well.

Knight Frank, agents for the Crown Estates, have asked that we make all payments electronically. A request was made to set up a standing order for the quarterly payments. It was proposed by Andrew Matthews that we do this, seconded by Rodney Carter and unanimously agreed.

Profit and Loss report

Sales. Visitor fees so far this year amount to £2,254.99.

Overheads: - Repairs and Maintenance were £520 for the fabrication of the RNLI locker box framework, and £90 for James Baldwin to do the PAT testing.

Balance sheet

1. The balances of the accounts to date are: Santander Current Account £73,327.40, Santander Reserve account £24,658.24 and the Barclays 10 day notice account £87,516.12.

Cash flow

We have reduced the May income figures from £8,500 to £5,000 to reflect lower visitor figures, and a number of refunds to mooring holders relinquishing.

47/15 HARBOUR MASTER'S REPORT

- The box to house the Defibrillator has been delivered and we need to decide where it is to be located so that James Baldwin can wire it in. The two options are the gable end of the Harbour Office or outside the office door. It was agreed that the gable end would be the preferred spot as it is more visible.
- 09/05 – Weir quay YC rally. 11 Boats.
- 11/05 – a rally of 11 French yachts. One yacht, a Fisher 37, hit and dismasted Zest.
- 13/05 – Elfions mast came down, rather unusual in that every bottlescrew came off.
- 13/05 – Harbour Launch was serviced by Tony Dunn. A new drive plate has been ordered.
- 17/05 – Yacht Minalto hit two yachts in the river. No real damage though.
- 18/05 - HM purchased a jump start pack for £131.98.

48/15 PARISH COUNCIL LIAISON

Wembury – The plans for the Eddystone public house have been approved and the pub will be reopening in June, before a complete refurbishment.

Brixton – Nothing.

Newton & Noss – Nothing.

Yealmpton – Nothing.

49/15 CHAIRMAN'S COMMENTS

Nothing to add

50/15 AOB

SHDC need to let us know if they want to have a representative on the committee. We need to write to them to ask if this is the case.

51/15 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be held on **Thursday 18th June 2015** in the Harbour Office at 6.00 p.m.

Chairman