

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE ON JULY 16th 2015**

Members

* Mr D Drought – Chairman	* Mr M Mears	* Mr D Hussell
* Mr R Carter	@ Mr A Matthews	* Mr D Southwood
* Mr A A Tubb	* Mr J A Leonard	* Mr T Holway
@ Mr P Fellows	* Mr M J Oates	

* Mr R Dearn – Harbour Master * Mrs H Phillips
**Denotes attendance @ Denotes apology for absence*

61/15 MINUTES

The minutes of the previous meeting were approved.

62/15 MATTERS ARISING

1. The Port Marine Safety Code was emailed to all members of the committee, but no further action has been taken yet.

63/15 CORRESPONDENCE

1. Rate Review – we have received a letter regarding a review of our rateable value from South Hams District Council, and have passed this on to Ashleigh Phillips who now works at Bruton Knowles who dealt with the review two years ago, and still has access to all the necessary information.

2. A partnership request was received from Jeremy Spooner who wants to share his boat with James Watkinson. This was unanimously agreed.

3. An individual notified us of a change of address, and it has come to light that he is actually moving to the South of France and this address will be his holiday home. Attempts to clarify this by email have failed to establish this. This is a shared mooring and we should check whether or not his partner is on the list and qualifies to take over the mooring. Failing that we should also check that he is not a pre-86 mooring holder, and if not he should be written to and told that he no longer qualifies to have a mooring on the river. This was proposed by Tony Tubb, seconded by John Leonard and unanimously agreed with the exception of Rodney Carter who abstained.

64/15 FINANCIAL REPORTS

Profit and Loss report

Sales. We are very close to our budgeted figures in all the main areas.

Overheads: - Repairs and Maintenance for the month was £1187.48 for the servicing of the public moorings. There was also a charge of £50 for the annual fee for SWRPA membership which went into Training and IT.

Balance sheet

1. The balances of the accounts to date are: Santander Current Account £68,113.64, Santander Reserve account £24,676.78 and the Barclays 10 day notice account £87,712.22.

Cash flow

The income figure for June was slightly up on projections but some of this was a carry-over of money not banked in May. The projected overall income is close to forecast. The expenses paid this month were, £212.15 for the servicing of the launch and the diesel, £300 under general expenses for the annual fee for the defibrillator and £383 for toilet and showers, mainly stocking up on toilet rolls.

65/15 HARBOUR MASTER'S REPORT

- Boat nights – currently 1698 compared to 1873 last year, down 175.
- 22/06 – James Baldwin fitted the box for the defibrillator.
- 29/06 – Justin Sharples demonstrated the use of the Defibrillator to seven people which included the HM, Helen Phillips, Mike Bowyer, Dominic and Bill Hussell, Rodney Carter and Mike Pellatt. We have also had an offer from Paul Commander who will provide another training session. The Parish are looking to hold a demonstration so it was felt the Harbour Office would not need to run another one.
- 06/07 – RNLI Simon Hannaford visited to view the Life Jacket locker installation.
- Martin and Madellana Cause of ‘Collaton Safety Consultants’ have now produced a Health and Safety Audit report. This includes a consolidation of a number of files to produce more cohesion.
- Peter Taylor is involved in helping to put together the Neighbourhood Plan and offered to write a bit in relation to the Harbour because of his past involvement with the Authority. He will let the HM and the Chairman see his input before it is put on the website N3P.

66/15 PARISH COUNCIL LIAISON

Wembury – Nothing

Brixton – Nothing.

Newton & Noss – Nothing.

Yealmpton – Nothing.

67/15 CHAIRMAN'S COMMENTS

Nothing to add

68/15 AOB

1. Mr Q Johnson has had a mooring on the river for a number of years and recently has had black marks appear on the side of his boat. We are aware of this but have not witnessed anything that could have caused it. It was suggested that he could be given a new mooring. It was also suggested that further HD infra-red CCTV cameras be installed pointing out into the pool which will add to the security and identify what could be causing problems like this. A quote will be obtained for the next meeting.

69/15 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be held on **Thursday 17th September 2015** in the Harbour Office at 6.00 p.m.

Chairman