

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE ON OCTOBER 15TH 2015**

Members

* Mr D Drought – Chairman	@ Mr M Mears	* Mr D Hussell
* Mr R Carter	@ Mr A Matthews	* Mr D Southwood
* Mr A A Tubb	@ Mr J A Leonard	* Mr T Holway
* Mr P Fellows	* Mr M J Oates	

* Mr R Dearn – Harbour Master * Mrs H Phillips

**Denotes attendance @ Denotes apology for absence*

Alan Winton opened the meeting with a discussion on the possibility of networking all the CCTV cameras on individual's private land to the Harbour Office system so that there would be full coverage of the river. Further discussions will need to take place before a decision can be made.

80/15 MINUTES

The minutes of the previous meeting were approved.

81/15 MATTERS ARISING

1. CCTV – Protech have now come up with a quotation for a camera for the pontoon with a higher profile. The cost is £526 plus VAT. It was decided that until a decision has been made on the networking we will not proceed with this. A subcommittee was set up to look into the options, made up of Rodney Carter, Dominic Hussell, David Southwood, Dermod Drought and Robert Dearn. It was suggested that Rear Admiral Robin Hogg be invited to join the meeting as he has experience of writing the operational requirements for 10 Downing Street and British Embassies.

82/15 CORRESPONDENCE

1. Rodney Bastard from Kitley Estate wrote to inform us that he is going to employ someone to look after the management of Thorn Pool Moorings. The moorings will now be referred to as Yealm Moorings and will be run by Kevin Arscot. He has also set up a website for enquiries: www.yealmmoorings.co.uk

83/15 FINANCIAL REPORTS

Profit and Loss report

Sales. There is a negative figure for annual harbour dues for the month. This is as a result of deleting invoices where the boat wasn't launched this year. The

visitor figures for September were £9125.85 this was slightly inflated by a carry-over of August banking.

Overheads: - There is an entry in Sundry for £120 which is for a ML5 sea farers medical report for the Harbour Master.

Balance sheet

1. The current debtor's figure of £5023 includes the invoices for the Winter Storage on Bridgend Quay of £4,339. The balances of the accounts to date are: Santander Current Account £8537.47, Santander Reserve account £79,742.45 and the Barclays 10 day notice account £88,008.80.

Cash flow

The contingency fund of £7000 for an extra boat has been removed from the figures because we do not expect to use it this year. This now shows our estimated closing bank balance to be around £141,600 for this year.

84/15 HARBOUR MASTER'S REPORT

- Boat nights – currently 3561 as compared to 4103 last year, down about 13%.
- 28/09- Inner faded bar buoy was replaced with a new one with a similar design.
- 30/09- One of the netter's Dories PH993 was secured to Yealm steps pontoon complete with nets. This was reported to the police on 101. Boat watch had witnessed the boat being launched at 2215 at the Brook and reported it. The boat was put on a visitor mooring on the other side of the river and the Environment Agency employee Tam Sneddon came to see if he could take the boat away. There were no ground to remove it or detain the netters who arrived to pick up the boat. There was no evidence of a crime being committed. They left without incident in their Silver Land rover Discovery.
- 01/02/10 – Tom Longhurst of Yealm Mooring was working on the Visitor pontoon mooring chains.
- 03/10 – Rally from Weir Quay Sailing Club with 13 boats attending.
- 05/10 – Seascope was pulled from the rocks at Misery Point at about 0830 and put on PM1. After being patched up Bridgend she has now been taken ashore in Plymouth for repairs.
- 05/10 – Salary Sub Committee met, suggestions discussed later.

85/15 PARISH COUNCIL LIAISON

Wembury – Nothing

Brixton – Nothing.

Newton & Noss – Nothing.

Yealmpton – Nothing.

86/15 CHAIRMAN'S COMMENTS

Nothing to add

87/15 AOB

1. A request was made that we have a light on the inner Port hand mark at the entrance. Concerns were voiced that it may seem that we are encouraging people to enter the port in the dark. It was felt that this would not be an issue and that a lit inner bar buoy would assist those looking to anchor in Cellar Bay for the night. It was agreed that this would be done.
2. Concerns were raised over the fact that a boat was able to be on the river for four years without its moorings being inspected and subsequently breaking free. It was requested that more stringent checks be made to ensure that people inspect their moorings annually and that we look at the wording on our mooring inspection certificate and ensure that they are collected from everyone each year, including the committee members!

88/15 NEW PENSION SCHEME

Having looked into the Standard Life scheme it was decided that a cost of £1200 a year to run a scheme for two people was too high, so an alternative the NEST scheme provided by the Government has been looked into. So far we have logged onto the scheme and begun the process of setting it up. Someone will need to read through the Terms and Conditions before we accept them, and then we can proceed.

89/15 SALARY SUB COMMITTEE FINDINGS

A confidential report of the suggestions was read to the committee (included at the end) and David Southwood proposed that we accept the contents, this was seconded by Martyn Oates and unanimously agreed.

89/15 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be held on **Thursday 19th November 2015** in the Harbour Office at 6.00 p.m.

Chairman