

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE ON FEBRAURY 18TH
2016**

Members

* Mr D Drought – Chairman	@ Mr M Mears	* Mr D Hussell
* Mr R Carter	@ Mr A Matthews	* Mr D Southwood
* Mr A A Tubb	* Mr J A Leonard	* Mr T Holway
* Mr P Fellows	* Mr M J Oates	

* Mr R Dearn – Harbour Master * Mrs H Phillips

**Denotes attendance @ Denotes apology for absence*

12/16 MINUTES

The minutes of the previous meeting were approved.

13/16 MATTERS ARISING

A quotation has been received to repair the slipway at Bridgend. Messrs Farleigh and Dingle have quoted £3,750. Tony Tubb proposed that we accept this and proceed with the work, and it was unanimously agreed. Mr Pinney has also been approached because the slipway will butt up to the base of his wall. He is happy that we do this as long as measures are taken to avoid splashing of concrete onto his wall.

14/16 CORRESPONDENCE

Beverley Morris & Co. a solicitor dealing with the house purchase of Helm Crag in Court Wood has written to us requesting clarification on rights to have an outhaul off of a shared quay which she says is in the Title of the property. It was suggested that the Crown Estate as our Landlord should be copied in on this letter. The HM has written requesting the paperwork so that we can read it.

15/16 FINANCIAL REPORTS

Profit and Loss report

Sales. The total Harbour Dues invoiced this year is £40,072, down on the budget figure of £43,500. The mooring license figures are also down on budget. This is partly due to a number of moorings being relinquished recently.

Overheads: - the Harbour Launch has been serviced and a new drive plate fitted at a cost of £408 plus fuel at £23. Under sundry we have booked and

paid for the WI hall for the Annual Meeting in April and the YEMG meeting also in April at a cost of £40.

Balance sheet

1. The balance sheet shows that our debtors are currently £20,820 slightly up on last year. The balances of the accounts to date are: Santander Current Account £38,961, Santander Reserve account £93,827 and the Barclays 10 day notice account £88,406.

Action

We need to prioritise opening a new bank account to ensure that our balances fall within the deposit protection limits.

Cash flow

We used a starting balance for the cash flow of £157,015, being the amount in our accounts at the start of the year. The income for January was £54,832 down on the predicted £61,000. This is partly due to slow payments which were chased this week. We have adjusted the figures for February sales up to reflect this.

The Rent for the first quarter of this year was paid by Standing Order so it will fall into the correct accounting period. It usually has to be treated as a prepayment.

16/16 HARBOUR MASTER'S REPORT

- 04/02 – Estuary netting consultation completed on-line. Change of Bass fishing rules, from the 1st January to 30th June no Bass may be taken, catch and release. From 1st July to 31st December 1 Bass per person per day.
- 06/02 – the HM received a phone call that there was a car drifting in the river. It had been parked at Noss Hard and a seiche had lifted it and it had gone as far as Noss Voss before sinking.
- 07/02 – With the help of a Carswell tractor the car was towed out and parked on Noss Hard.
- 08/02 – David Southwood and the HM met David Back from Blue Fin Insurance to discuss the renewal. There are no major changes to the values etc. although we have asked for a quote increasing the limits on the group personal accident policy from 20K to 50k or 100k death in service benefit for both HM and Administrator. The committee were asked if they were happy to continue self-insuring Bridgend Quay, and it was agreed that was the most cost effective approach.
- 08/02 – Howling gales – a rib was washed up at Bridgend Quay belonging to Wendy Grant. Phil Carter put it back on a mooring for her.
- 08/02 – Received a phone call from a person with a view of Steer Point. Membury a 30' Gaffer had broken free, the owner was informed but the weather meant nothing could be done that afternoon. The boat had gone aground so at 0430 the following morning the HM and Mike Bowyer and the owner towed the boat out into deep water and motored it back to a mooring.

The owner appears to have been very lucky and no damage was apparent, the boat had chuffed through a nylon riser to break free.

- 10/02 – SWRPA meeting – talk from Cornwall Marines and Coastal code group about responsible watching of Marine Wildlife and reporting systems for dead Dolphins. If the dolphin is still in good condition then they will take it away for an autopsy, if it is really decomposed then the landowner has to arrange for the body to be removed.
- 16/02 – CCTV subcommittee met at short notice and one member was unable to attend so a further meeting will need to be arranged. One quotation has been obtained from Trelawney Fire and Security, the committee asked for further quotations from both Trelawney Fire and Security and at least one other provider. The HM agreed to do this.

17/16 PARISH COUNCIL LIAISON

Wembury – Dermod had been approached by an individual who had been on the waiting list seven years and had not heard anything. The man is suffering from a medical condition and has obviously got confused.

Brixton – Nothing

Newton & Noss – Nothing.

Yealmpton – Nothing.

18/16 CHAIRMAN'S COMMENTS

Nothing to add

19/16 AOB

Nothing

20/16 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be held on **Thursday 17TH March 2016** in the Harbour Office at 6.00 p.m.

Chairman