

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE, NEWTON FERRERS ON
NOVEMBER 17TH 2016**

Members

- | | | |
|--------------------------|---------------------------------|------------------|
| * Mr M J Oates– Chairman | * Mr D Southwood -Vice Chairman | |
| * Mr R Carter | * Mr D Drought | * Mr J Endicott |
| * Mr T Holway | * Mr D Hussell | * Mr J A Leonard |
| @ Mr M Mears | * Mr A Matthews | * Mr A A Tubb |

- * Mr R Dearn – Harbour Master * Mrs H Phillips

**Denotes attendance @ Denotes apology for absence*

84/16 MINUTES

The minutes of the previous meeting were approved.

85/16 MATTERS ARISING

Andrew Matthews drafted the Harbour Authorities section to include in the Newton and Noss Parish Plan, copy attached. Martyn Oates proposed that we send them this and it was unanimously agreed.

Martyn Oates has been in touch with Devon County Council regarding the parking at the top of Yealm Steps. Nick Coulton suggested that we request an access protection strip be put at the top of the steps and that we mention that he is in support of this when we write in. This will not be enforceable but it may deter people from parking there. A link has been sent to carry out this procedure.

Recruitment Update: The adverts were placed in the newspapers as agreed and is currently on The Herald's website. The sub-committee met on the 31st October and put together the plan of action. So far we have had 25 requests for applications and 7 completed forms returned. It was agreed that initial interviews be carried out week beginning 5th December with final interviews taking place on December the 15th.

86/16 CORRESPONDENCE

1. Peter Taylor wrote in to say that he is no longer acting on our behalf in respect of the Parish Plan. It was agreed that we should write to him to thank him for his efforts. Andrew Matthews has agreed to go along to the first meeting on our behalf and see what is needed.

87/16 FINANCIAL REPORTS

Budget

The sub-committee met on the 8th November and it was felt that no increases to the dues were necessary this year. The figures that were presented would achieve a £1,176 surplus by the end of the year. Visitor figures were calculated on 3700 boat nights and an average charge of £12.40 as we have seen a reduction in the last few years.

The Budget sub-committee also discussed cash flow beyond 2017 in respect of a Crown Estates rent review which is due under the harbour lease. The Authority agreed that the Chairman should write to the Department of Transport in respect of reviewing the levels of mooring licence fees under byelaw eight.

Profit and Loss report

Sales: Main income for this month has been Bridgend Quay Winter storage amounting to £3,477. Visitor fees for the month were £2,112 taking the total figures for the year to £45,740.

Overheads: - There has been £284.32 spent on the Harbour Launch, £234 for a service and the rest on fuel. Under expenses there is a payment to Ordnance Survey for use of a map £120. The sundry expenses is showing a credit balance of £59. This was the balance of a refund of the MCA payment of £94 and £35 to the Harbour Clean up insurance. Repairs and Maintenance comes to £153.60 for new eyebolts for the main pontoon. The final quarters rent of £12,575 has now been paid.

Balance sheet

1. The bank accounts to date are: Santander Current Account £6,206, Santander Reserve account £85,085 and the Barclays 10 day notice account £67,954. Also in the Barclays account is the Allocated Reserves which is now showing up as a separate entry. This amounts to £21,250 and is to cover the cost of the pontoons and a contingency fund for the launch.

Cash flow

The projected sales figure for October was a lot less than forecast, mainly due to the late lift out of the yachts onto Bridgend. Most of that income has now been moved to November.

Under overheads we have estimated that the rebate for fuel duty will be about £300 so this is showing as a credit figure harbour costs. Expenses for November have been estimated at £1,230. This includes the cost for the advertising of the HM job of £984. The cost of the Harbour discs of £516 has also been put into the November figures.

88/16 HARBOUR MASTER'S REPORT

Boat Nights ended the year on 3696, 304 down on budget. This compares to last year's figures of 3617 which was a summer of bad weather.

- 20/10 – Launch serviced by Tony Dunn.
- 28/10 – Bridgend Lift out. All went well.
- 31/10 – Sub-committee met to discuss the HM job.
- 08/11 – Budget sub-committee met.
- 08/11 – YEMG meeting held in the WI Hall.
 - o TECf putting together a bio-security action plan looking at ways of limiting invasive species.
 - o Natural England – are looking into setting up volunteer groups to destroy numbers of Pacific Oysters in situ. Martyn Oates pointed out that interference at the wrong time might exacerbate the situation.
 - o TECf Kaya Curry was asked to show how the money collected from the developers was being used to protect the environment in the Yealm Area. It was not very clear what was being done.

Tom Holway volunteered to look into what the money that TECf are receiving is being spent on and report back.

- 10/11 The HM attended the Boatwatch meeting to update them on our CCTV installation. He pointed out that it has been beneficial, although it does not seem to have worked as a deterrent to the thieves at the moment.
- 17/11 A lady from the MMO visited. She has had reports that Gurnard are being trapped live in the area and exported to Scotland. It has since been suggested that it is Wrasse and not Gurnard and is not within the confines of the Harbour.

89/16 PARISH COUNCIL LIAISON

Wembury – Nothing to report

Brixton – The parish have prepared their village plan and want the Harbour Authority to endorse the section on the river. They will send it through for our approval.

Newton & Noss – Nothing to report.

Yealmpton – Nothing to report.

90/16 CHAIRMAN'S COMMENTS

Nothing

91/16 AOB

1. Fleur Holt delivered a letter from the Newton and Noss Village plan requesting that someone from the Authority attend their meetings. Andrew Matthews agreed to go along and represent our interests.
2. Hemerdon Mine is going to apply to expand. This could have a detrimental effect on the water quality in the Yealm. We need to contact Devon County Council and ask them to inform us when the planning application is submitted.

3. Andrew Matthews has been trying to find a reputable bank so that we can open a third account. He has received some advice from Chris Rainbird an IFA who recommended Lloyds, Nationwide or Yorkshire. Andrew suggested we contact one of these.

92/16 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be held on **Thursday 19th January 2017** in the Harbour Office, Newton Ferrers at 6.00 p.m.

Chairman