

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR  
AUTHORITY HELD IN THE HARBOUR OFFICE, NEWTON FERRERS ON  
JANUARY 19TH 2017**

Members

|                          |                                 |                  |
|--------------------------|---------------------------------|------------------|
| * Mr M J Oates– Chairman | * Mr D Southwood -Vice Chairman |                  |
| * Mr R Carter            | * Mr D Drought                  | * Mr J Endicott  |
| @ Mr T Holway            | * Mr D Hussell                  | @ Mr J A Leonard |
| * Mr M Mears             | * Mr A Matthews                 | * Mr A A Tubb    |

\* Mr R Dearn – Harbour Master \* Mrs H Phillips

*\*Denotes attendance @ Denotes apology for absence*

**01/17 MINUTES**

The minutes of the previous meeting were approved with minor alterations.

**02/17 MATTERS ARISING**

Harbour Master Recruitment Update : Nineteen applications were received. The sub-committee, chaired by David Southwood, met on 30<sup>th</sup> November and selected seven for interview. These interviews were carried out on 6<sup>th</sup> and 8<sup>th</sup> December. Three were chosen to be presented to the whole Harbour Authority on 15<sup>th</sup> December.

Two committee members did not attend as they had relatives applying. A secret ballot was taken and Bob Read the current Deputy Harbour Master at Sutton Harbour was chosen. The Chairman of the Authority rang all three candidates the same evening to inform them of the decision.

**03/17 CORRESPONDENCE**

1. Rodney Bastard wrote requesting that we fund his advert for Thorn pool moorings in our Harbour Guide, in consideration for the visitors fees that we collect from Thorn pool moorings. Andrew Matthews proposed that we fund 50% of the total bill, amounting to about £150. Martyn Oates declared an interest (his business is a tenant of Rodney Bastard) so abstained, two further members abstained , one member voted against and the five remaining members voted in favour so the proposal was passed.

2. SHDC – wrote saying that they are removing Life Rings from various places unless they are adopted by 1<sup>st</sup> April. The one that they drew our attention to is outside the Harbour Office. The only requirement will be to inspect them quarterly. Tony Tubb proposed that we adopt it and it was unanimously agreed.

## **04/17 FINANCIAL REPORTS**

The bank compensation scheme is going back up to £85k from 30<sup>th</sup> January 2017.

### **Profit and Loss report**

Sales: The only sales were: £148.60 which was a boat on Bridgend for the winter which arrived after the lift out onto Bridgend Quay and boats overwintering afloat amounting to a further £114.64.

Overheads: -The outgoings were for two new ladders for the main pontoon at £204, one to replace one damaged by a visiting yacht and a spare one. The mud at Bridgend around the quay was scraped back at a cost of £120.

### **Balance sheet**

1. The bank accounts to date are: Santander Current Account £57,666.74, Santander Reserve account £75,098.92 and the Barclays 10 day notice account which has a total of £75,216 in it split between Barclays 10 day notice account of £48,264.44 and the allocated reserve account of £26,951.02.

### **Cash flow**

Although income for the year was down against projections, overheads were also down. The cash flow therefore shows a balance of around £5,600 up on projections.

## **05/17 HARBOUR MASTER'S REPORT**

Considerable time was taken up with the recruitment process.

- 10/01 An internal Health and Safety inspection was carried out by Rodney Carter and HM. This included a visit to all the slipways and quays on the river. All were generally in good condition with some repairs to fendering needed on the quays. A new ladder is needed for the main pontoon which has been ordered.
- 29/11 – The Lifeboat box in the office was emptied. There was a total of £86.45 in it.
- 15/12 – Meeting in office for final interviews for new HM. A planning issue was also discussed as the deadline was before the next meeting. The Green House at Bridgend wants to build a boathouse. It was felt that provided no foul water was allowed to enter the estuary that should be returned with “No objection”.

## **06/17 PARISH COUNCIL LIAISON**

Wembury – Nothing to report.

Brixton – Nothing to report.

Newton & Noss – Nothing to report.

Yealmpton – Nothing to report.

#### **07/17 POLICY ISSUES**

No issues were raised.

#### **08/17 HEALTH AND SAFETY**

Included in HM report.

#### **09/17 CHAIRMAN'S COMMENTS**

1. The Chairman thanked the members of the Recruitment sub-committee for their efforts.
2. The Chairman feels that we need to formalise a procedure for a register of interests of all members of the Harbour Authority. He will put together a proposed form of register which will be circulated prior to the next meeting. It was generally agreed that this would be good practice.

#### **10/17 AOB**

1. Andrew Matthews has now been co-opted onto the Neighbourhood plan committee. He feels an important objective is to keep the waterfront as it is. He will report back after any meetings to let us know what has been discussed.

#### **11/17 DATE OF NEXT MEETING**

The next meeting of the Harbour Authority will be held on **Thursday 16<sup>th</sup> February 2017** in the Harbour Office, Newton Ferrers at 6.00 p.m.

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**Chairman**