

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE, NEWTON FERRERS ON
16th MARCH 2017**

Members

- | | | |
|--------------------------|---------------------------------|------------------|
| * Mr M J Oates– Chairman | * Mr D Southwood -Vice Chairman | |
| * Mr R Carter | * Mr D Drought | * Mr J Endicott |
| * Mr T Holway | @ Mr D Hussell | @ Mr J A Leonard |
| @ Mr M Mears | * Mr A Matthews | * Mr A A Tubb |

* Mr R Dearn – Harbour Master @ Mrs H Phillips

**Denotes attendance @ Denotes apology for absence*

The meeting was opened with a presentation of the 2016 draft accounts by Peter Franklin of Franklins Accountants Ltd.

Peter outlined changes to the VAT Flat Rate Scheme which will make it beneficial to do a single annual VAT return.

Also highlighted were changes to Accounting Standards which require that liabilities such as rent are included to reflect the cost of those liabilities for the full lifetime of the commitment.

Peter commented on the high standard of bookkeeping that Helen has maintained throughout the year.

21/17 MINUTES

The Minutes of the Meeting of 16th Feb 2017 were approved.

22/17 MATTERS ARISING

- a. S106 Funding. Tom Holway reported that funding received by SHDC through Section 106 agreements were so far related to developments at Brixton at £967.30 with a further £603.28 not yet received. Other funding from Ivybridge and Wembury are a long way from being received. A Yealmpton development should produce around £4,000 but has not yet been received.
Kaya Curry of TECF confirmed that no S106 money has been spent in the RYHA area. Some projects in the next three years should include the Yealm but detail is still to be determined.
- b. Byelaw 8. The Department for Transport has considered our requested amendments to Byelaw 8 and proposes no changes. We are clear now to take this forward to the next step.

- c. Access Protection Marking. DCC have confirmed that Access Protection markings can be placed on the road at the top of Yealm Steps. This should happen sometime after April 2017.

23/17 CORRESPONDENCE

- a. The River Yealm Regatta Committee wrote requesting that we sponsor the fireworks. Andrew Matthews proposed that we donate £25.00, Dermot Drought seconded and it was unanimously agreed.
- b. Andrew Beveridge wrote on behalf of the YYC to request that signs be placed on the visitor pontoons welcoming visitors to the YYC. After some discussion it was decided in principle that a simple sign might be placed on the pontoons simply stating "*All visiting Yachtsmen are welcome to use the facilities at the River Yealm Yacht Club*". Other information such as food and drink offerings should be contained within the YYC advert in the Harbour Guide. Any costs involved should be borne by the YYC. The Vice Chairman and Harbourmaster should consider the practicalities of any signage and report back to the Authority at the next meeting for final approval.
- c. Chris George requested permission to allow a 60ft yacht to lie alongside a private quay for a few months while refit work was undertaken. The Committee decided that it was not a suitable venue for such work. Permission refused.
- d. Planning. A planning application ref. 0593/17/FUL was received regarding a stairway from a path to a private quay. As this did not directly affect the area controlled by the RYHA no comment will be made.

24/17 FINANCIAL REPORTS

Profit and Loss report

- Sales - As expected a quiet period.
Overheads - Training - £75.00 VHF refresher for Mike Bowyer.
Sundry - £117.60 shelving for loft.
Repair and Maintenance - £175 for PAT testing and EICR report.

Balance sheet

- Santander Current A/C £95,106
Santander Reserve A/C £75,111
Barclays 10 Day Notice A/C £42,551
Allocated reserves £32,652 (held in Barclays A/C)

Cash flow

- Nothing of note on income side.

Expenditure side. February Repair and Maintenance £1134, consisting of £430 for Varnish work to shower block, £445 to Yealm Moorings and £358 to EYE Marine for supplying Inner Bar Buoy light and other associated equipment.

The Corporation Tax was estimated at £6000, this has revised to £2969 and is now reflected in the cash flow.

25/17 HARBOUR MASTER'S REPORT

The sewage dye testing planned for 1 March has now been rescheduled for 29th March.

24/2 James Baldwin carried out PAT testing and EICR testing.

28/2 Natural England conducted Pacific Oyster monitoring.

1/3 Lifejackets were sent for annual inspection and certification.

10/3 Annual Fire Extinguisher inspection/service.

15-16/3 Problems with the internet router meant we received no emails until a new router was fitted.

16/3 A light has now been added to the Inner Bar Buoy.

26/17 PARISH COUNCIL LIAISON

None

27/17 CHAIRMAN'S COMMENTS

None

28/17 AOB

The meeting was disturbed by landing craft activity and gunfire. It was suggested that we contact FOST to find out why advanced warning was not given and why speed limits were not observed.

It was proposed by Martyn Oates and seconded by Andrew Matthews that the Corporation Tax be paid early as nothing is to be gained by waiting for the due date.

Now that the Yealm Hotel has been sold it was suggested that we should contact the new owner and suggest a meeting with a few committee members to discuss

possible improved access at Yealm Steps and to understand his intentions with regard to the Hotel Quay.

29/17 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be the annual meeting held on **Thursday 20th April 2017** in Noss Village Hall, Newton Ferrers at 6.00 p.m.

Chairman