

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE, NEWTON FERRERS ON
THE 15TH JUNE 2017**

Members

* Mr M J Oates– Chairman	@ Mr D Southwood -Vice Chairman	
* Mr R Carter	@ Mr D Drought	* Mr J Endicott
* Mr T Holway	* Mr D Hussell	@ Mr J A Leonard
@ Mr M Mears	* Mr A Matthews	@ Mr A A Tubb

* Mr R Read – Harbour Master * Mrs H Phillips

**Denotes attendance @ Denotes apology for absence*

49/17 MINUTES

The minutes of the previous meeting were proposed to be accepted by Andrew Matthews, seconded by Dominic Hussell and unanimously approved.

50/17 MATTERS ARISING

Byelaw 8 – No objections, the HM called Martin Placek and he will commence the sign off procedure.

YYC – the signs have now been made and will be fitted as soon as possible.

Yealm Steps – covered in correspondence.

51/17 CORRESPONDENCE

Steps :- Contact was made with Ros Davies :-

- Unable to assist with the steps as Newton Ferrers is not part of the P3 scheme.
- Referred to the Rights of way warden for this area, told the steps are not part of the Coast path, but is looking into the footpath at Cellars.
- Forwarded us the contact links to see if we can get Lottery Funding.
- Also forwarded the contact for suitable plans to look for application for wheelchair access.
- The Land Registry details have been sent.
- Dermot contacted John Hart and Kevin Dentith, chief Engineer of Bridges and Structures. They have requested photographs of the steps which have been forwarded.
- It was suggested that the Authority contact Red Earth’s engineer and ask for a FOC initial consultation. The HM agreed to do that.
- Chris Brook a local mooring holder is an engineer working for SHDC. Andrew Matthews agreed to contact him to see if he can give us some advice.
- Roy Fairclough is on the Wembury Parish Council and is also an engineer, Martyn Oates agreed to contact him to see if he can assist.

- Tom Holway has details of contacts who provide grant aid and he will see if this is possible.

Mooring Application: - an applicant was allocated a D mooring in April 2017. The applicant subsequently rang the office to say that the address he put on his form was a holiday cottage and he lives outside the Riparian Parishes. The committee confirmed that under the Authority's policies this applicant is not entitled to a mooring because he is not a resident in one of the Riparian Parishes.

52/17 FINANCIAL REPORTS

Profit and Loss report

Sales - The annual Harbour Dues are coming in as expected and are slightly ahead of predictions. Visitor fees for the month are £5,469 and year to date £7,618.

Overheads - The main expenses were £241 for fuel and a new Bilge Pump for the launch. Sundry is mainly made up of green bags for the rubbish of £193. Repairs and Maintenance is for the mooring inspections of the visitor moorings and speed buoys a figure of £1978.

Balance sheet

Santander Current A/C £10,854

Santander Reserve A/C £39,126 a transfer of £8,000 to the current account to cover the rent to the Crown is about to be made.

Barclays 10 Day Notice A/C £34,000.

Allocated reserves £41,204 (£75, 204 held in Barclays A/C)

Nationwide Building Society £85,000 1 year .65% interest

Cash flow

Cash flow – Nothing to report, mainly as predicted.

53/17 HARBOUR MASTER'S REPORT

- Trinity House inspection 22 May everything fine and we passed.
- Harbour Launch cleaned 26th May
- Bad Weather 5th June no major damage, sails/covers only issues.
- Meeting re Security with Alan Winton and Salcombe Security, don't really see a need for that level of cover here.
- Mylor Sailing Club's visit helped to boost visitor numbers.
- Boat Numbers 802/17 compared to 877/16 down 75.
- HM now been added as signatory for bank.
- Mooring Waiting list seems to need some work to clarify it. Contact needs to be made with everyone on the list. Various ideas were put forward as to how to handle it going forward and the HM will look into the best way to deal with it. This is a job for the winter.
- Another winter job is the Port Marine Safety Code, and sort out the filing.
- A bike store has been ordered to help combat the rat issue and tidy the area.
- The Computers in the office are out of date and running on old operating systems. The system needs revamping and updating to include email

access to both computers and better printers. The HM knows an individual who can give recommendations on this and it was agreed that he approach him for advice. John Endicott also said if he could be of assistance he could help.

- HM put forward the following ideas for improving the current set up:-
 - Coded key pad for shower access so that toilet and showers aren't restricted to when he is here.
 - Loyalty card scheme six visits and then seventh free for 2018 season.
 - Honesty envelope system for visitors to pay so that they don't get an early call in the morning for 2018 season.
 - A uniform for staff. To consist of a polo shirt and maybe fleece.

The committee felt that all these were worth considering and for the HM to report back.

54/17 PARISH COUNCIL LIAISON

Newton and Noss – Shona has received reports of a ladder appearing at Oyster Point. This is National Trust land. The committee feel that this is above mean high water so for the parish to sort.

Yealmpton – An outhaul keeps appearing at Shortaflete Creek. Martyn Oates will let Rodney Bastard know as this is his part of the river.

Brixton – Nothing

Wembury – Absent

55/17 CHAIRMAN'S COMMENTS

The Chairman arranged an informal chat with the new HM to discuss how things were progressing and both parties feel happy with things so far.

A number of floating lines are being used for outhaul moorings. It was suggested that these are a hazard to navigation and we should look into this.

56/17 AOB

Robert Dearn wrote a message of thanks to the committee for his leaving present and to say that he had completed his first challenge of the Two Moors way.

57/17 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be held on **Thursday 20th July 2017** in the Harbour Office, Newton Ferrers at 6.00 p.m.

Chairman