

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD IN THE HARBOUR OFFICE, NEWTON FERRERS ON
2018**

Members

* Mr M J Oates– Chairman	* Mr D Southwood -Vice Chairman	
* Mr R Carter	* Mr D Drought	* Mr J Endicott
* Mr T Holway	* Mr P Parry-Smith	* Mr D Crawley
@ Mr M Mears	* Mr A Matthews	* Mr A A Tubb

* Mr Bob Read – Harbour Master * Mrs H Phillips

**Denotes attendance @ Denotes apology for absence*

26/18 MINUTES

The acceptance of the minutes of the meeting for 15th February were proposed by Dermot Drought seconded by Tony Tubb and all agreed.

27/18 MATTERS ARISING

The Chairman began by thanking the outgoing committee members John Leonard and Dominic Hussell and welcoming the two new members Philip Parry-Smith for Newton and Noss Parish and Dominic Crawley the newly elected mooring holders' representative.

Data Protection – We will need a new policy and to make an amendment to our annual forms to conform with the changes to the rules. This will be further addressed at the next meeting.

28/18 CORRESPONDENCE

1. Mr Friend of Red Earth Yealm Ltd. had sent in an email questioning our decision at the last meeting about their proposed jetty. It was agreed that the Chairman would write to him explaining how we came to our decision
2. Regatta Fireworks – a letter requesting a donation to the annual display. It was proposed by Andrew Matthews that we would contribute £30, seconded by Martyn Oates. Everyone agreed, Tony Tubb abstained.
3. Ocean Cruising Club – have asked for a discount for their members. It was decided that as we are a not for profit organisation and that we already offer very cheap rates with discounts for regular visitors that we wouldn't offer special arrangements to one association.

29/18 FRANKLINS ACCOUNTANTS – 2017 ACCOUNTS

Peter Franklin from our Accountants presented 2017 accounts. Year-on- year the financial performance figures are broadly comparable. We did see a reduction in our visitor fees this year by £6,000, but an increase in our shower income by £550. The other income remained comparable with expenditure slightly down so overall operating profit was £15,404.

The corporation tax due is £2,893.

The accounts will be audited in time for the annual meeting next month.

The chairman asked if we could produce management accounts, we can look into this further.

30/18 FINANCIAL REPORTS

Profit and Loss

Income and expenditure on track as budgeted.

Balance Sheet

Debtors: currently there are £5,782 unpaid mooring licenses from invoice sent out in January. It is not known at this stage if this is because mooring holders wish to give up their moorings which makes allocations very difficult. It was agreed that rule 4.5 regarding moorings being taken away be extended to end of March and all debtors given warning that this will happen.

Cashflow

Our income figures are currently about £3k ahead of budget. We have received a refund from HM Revenue of £3,859 for overpayment of our VAT. The new standing order for this current year should more accurately reflect our VAT costs.

31/18 UPDATE ON TREASURER'S ACCOUNT WITH SANTANDER

Further paperwork has been requested from Santander to set up all the committee members on the account before switching it to internet banking.

32/18 HARBOUR MASTER'S REPORT

- Boat Shangri-la's rope riser broke and she ended up on the beach at Kitley. She was successfully recovered without too much damage.
- Allocations – 13 moorings have been allocated this year to date.
- Dinghy Disposal – need to find a way to dispose of derelict dinghies left floating around the river. It was suggested we Google it to see if there is an obvious source. In the past they have been sawn up and put in the rubbish, but an alternative route would be preferred.
- Bridgend Relaunch is scheduled for 28th March.
- Boat Watch AGM is scheduled for the 28th March in the evening.
- The new Harbour Guide is due to be delivered on the 1st April.
- A new non-slip surface has been ordered for the ramp going down to the pontoon.

33/18 WEBSITE UPDATE

The HM is currently looking into the possibility of a template with a monthly charge as an alternative to having a specialist completely build the site. Philip Parry-Smith suggested piggy- backing the existing Newton and Noss village Hall website, which will need to be investigated.

34/18 PORT MARINE SAFETY CODE UPDATE

A suggested date of the 5th April for a meeting to discuss the above was put forward and agree to.

35/18 POLICY ISSUES UPDATE

Nothing to report at the moment

36/18 PARISH COUNCIL LIAISON

Wembury – Nothing

Brixton – Nothing to report.

Newton & Noss – Nothing to report.

Yealmpton – Information has been passed onto the parishes showing that the Yealm does not meet the Water Frameworks minimum standards. An area of obvious concern, and an issue that should be brought up at the next Yealm Estuary management meeting.

37/18 CHAIRMAN'S COMMENTS

Nothing

38/18 AOB

Nothing

39/18 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be the annual meeting held on **Thursday 19th April 2018** in the WI Hall, Newton Ferrers at 6.00 p.m.

Chairman